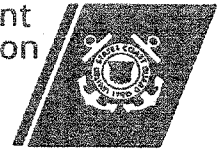


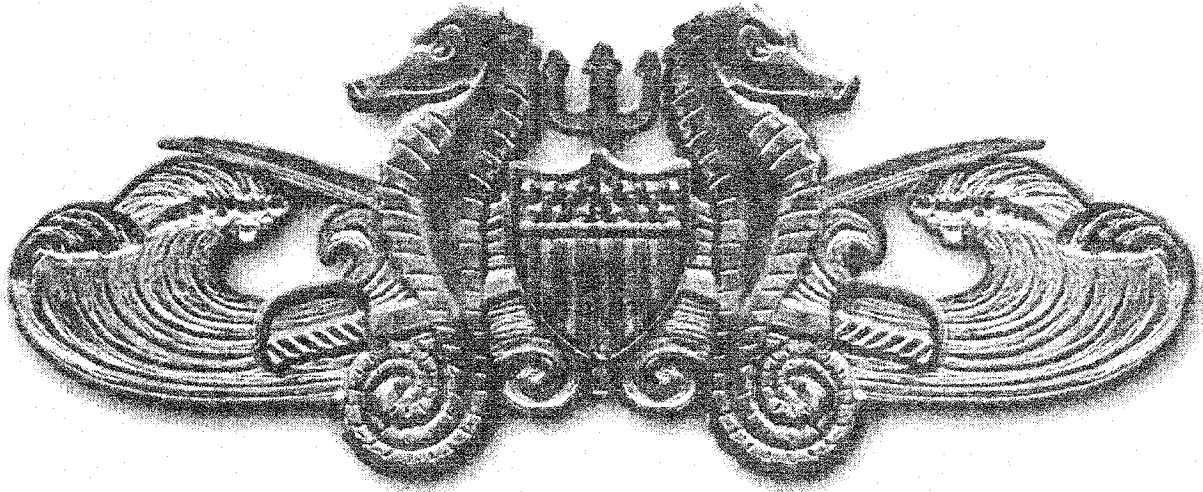
U.S. Department
of Transportation

United States
Coast Guard



PORT SECURITY UNIT (PSU)

PERSONNEL QUALIFICATION STANDARDS (PQS)



COMDTINST M1540.11



COMDTINST M1540.11

COMMANDANT INSTRUCTION M1540.11

Subj: Port Security Unit (PSU) Personnel Qualification Standard (PQS)

- Ref: (a) Required Operational Capability/Projected Operating Environment (ROC/POE) for Coast Guard Port Security Unit, OPNAVINST/COMDTINST 3501.49 (series)
(b) Port Security Unit (PSU) Operational Doctrine, COMDTINST M3501.53
(c) Operational Logistics Support Plan (OLSP) for Port Security Units (PSU), COMDTINST M4081.8 (series)
(d) Status of Resources and Training System (SORTS), NWP 1-03.3
(e) Coast Guard Port Security Unit Status of Resources and Training System Decision Aids, COMDTINST M3501.51

1. PURPOSE. This Manual provides guidance for the establishment, implementation and administration of Port Security Unit (PSU) specific unit Personnel Qualification Standards (PQS).
2. ACTION. Area commanders and unit commanding officers shall insure that the provisions of this Manual are followed in conducting unit training.
3. DIRECTIVES AFFECTED. Port Security Unit (PSU) Individual Master Training Plan and Personnel Qualification Standard (PQS), COMDTINST 1540.10 is cancelled.
4. BACKGROUND. PQS is a system for qualifying personnel to perform specific duties. It is a compilation of the minimum level of knowledge and skills a trainee is required to correctly demonstrate in order to qualify for a specific workstation, maintain specific equipment or perform as a team member within your unit. The PQS Program is not designed as a training program, but provides many training objectives. This PQS was written as a cooperative effort of the PSU Training Detachment (TRADET), Headquarters staff, and subject matter experts.

DISTRIBUTION – SDL No.136

	a	b	c	d	e	f	g	h	i	j	k	l	m	n	o	p	q	r	s	t	u	v	w	x	y	z
A																										
B	20	8			1			2	2	6				50												
C					6						2			2												
D								2				2							2							
E																										
F																										
G			200	20	100																					
H																										

NON-STANDARD DISTRIBUTION:

***Port Security Unit
Personnel Qualification Standard
Completion Record***

Unit

Name:

Duty Assignment/WQSB Billet Number:

Date Assigned:

(Date)

PSU Fundamentals Completed:

(Division Officer)

Watchstation Completed:

(Division Officer)

Recommended for Certification:

(Division Training Board)

(Division Officer)

(Department Head)

(Training Officer)

(Executive Officer)

Certified:

(Commanding Officer)

Fundamental and General Skills

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.1	NAVAL COASTAL WARFARE (NCW) OVERVIEW		
0.1.1	DEFINE the following: ¹ <ul style="list-style-type: none"> • Naval Coastal Warfare (NCW) • Area of Responsibility (AOR) • Joint Operations • Combined Operations • Rear Area • Host Nation • Host Nation Support • Status of Forces Agreement 	_____ (Date)	_____ (Verified By)
0.1.2	DESCRIBE Afloat Prepositioning Force (APF) concept of operations and components. ² <ul style="list-style-type: none"> • Maritime Prepositioning Force (MPF) • Logistics Prepositioning Ships (LPS) • Combat Prepositioning Ships (CPS) 	_____ (Date)	_____ (Verified By)
0.1.3	DISCUSS the role of Strategic Sealift in U. S. military operations.	_____ (Date)	_____ (Verified By)
0.1.4	DISCUSS threats that may be encountered in the Naval Coastal Warfare (NCW) environment: ³ <ul style="list-style-type: none"> • Surface (Mines, Boats) • Subsurface (Submersibles, Swimmers) • Air (Rocket Propelled Ordnance) • Ground • Unconventional (Sabotage, Terrorism) • Non-military 	_____ (Date)	_____ (Verified By)
0.1.5	DESCRIBE common types of water-borne mines. ⁴	_____ (Date)	_____ (Verified By)
0.1.6	DISCUSS the purpose of Minehunting and Minesweeping. ⁵	_____ (Date)	_____ (Verified By)

¹ Naval Coastal Warfare, NWP 3-10; Doctrine for Joint Rear Area Operations, Joint Pub 3-10, Glossary

² Naval Coastal Warfare, NWP 3-10; Doctrine for Joint Rear Area Operations, Joint Pub 3-10, Chapter 1

³ Naval Coastal Warfare, NWP 3-10; Doctrine for Joint Rear Area Operations, Joint Pub 3-10, Chapter 1

⁴ Port Security Unit (PSU) Essential Skills Handbook, TPSB Operations and Tactics

⁵ Port Security Unit (PSU) Essential Skills Handbook, TPSB Operations and Tactics

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.1.7	DISCUSS environmental factors likely to effect the deployment and capability of mines. ⁶	_____ (Date)	_____ (Verified By)
0.1.8	DISCUSS the use of mines ashore. ⁷	_____ (Date)	_____ (Verified By)
0.1.9	DESCRIBE swimmer capabilities in terrorist or special operations settings. ⁸	_____ (Date)	_____ (Verified By)
0.1.10	DISCUSS countermeasures that can be implemented against submersibles and swimmers. ⁹	_____ (Date)	_____ (Verified By)
0.1.11	DISCUSS the primary purpose of Naval Coastal Warfare. ¹⁰	_____ (Date)	_____ (Verified By)
0.1.12	DESCRIBE units and missions of forces expected to operate in the rear area. ¹¹ <ul style="list-style-type: none"> • Harbor Defense Command Unit (HDCU) • Mobile Inshore Undersea Warfare Unit (MIUWU) • Inshore Boat Unit (IBU) • Explosive Ordnance Disposal (EOD) • Mobile Diving and Salvage Unit (MDSU) • Port Security Unit (PSU) 	_____ (Date)	_____ (Verified By)

⁶ Port Security Unit (PSU) Essential Skills Handbook, TPSB Operations and Tactics

⁷ Port Security Unit (PSU) Essential Skills Handbook, TPSB Operations and Tactics

⁸ Port Security Unit (PSU) Essential Skills Handbook, TPSB Operations and Tactics

⁹ Port Security Unit (PSU) Essential Skills Handbook, TPSB Operations and Tactics

¹⁰ Naval Coastal Warfare, NWP 3-10; Doctrine for Joint Rear Area Operations, Joint Pub 3-10, Chapter 1

¹¹ Naval Coastal Warfare, NWP 3-10; Doctrine for Joint Rear Area Operations, Joint Pub 3-10, Appendix A

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.1.13	<p>DESCRIBE the operational relationship with the following:¹²</p> <ul style="list-style-type: none"> • Joint Forces Commander (JFC) • Naval Component Commander (NCC) • NCW Commander (NCWC) • Joint Force Maritime Component Commander (JFMCC) • Joint Rear Area Coordinator (JRAC) • Harbor Defense Commander (HDC) • Harbor Defense Supporting Forces <ul style="list-style-type: none"> • Mobile Inshore Undersea Warfare Unit (MIUWU) • Inshore Boat Unit (IBU) • Explosive Ordnance Disposal (EOD) • Mobile Diving and Salvage Unit (MDSU) • Mine Warfare Command Forces • Naval Control of Shipping Organization • Coast Guard cutters and patrol boats • Special Operations Forces • Army Forces 	_____ (Date)	_____ (Verified By)
0.1.14	DESCRIBE the role of U. S. Transportation Command (TRANSCOM) and/or regional CinC in supporting PSU mobility.	_____ (Date)	_____ (Verified By)
0.1.15	DISCUSS procedures for inter/intra-theater movement per Commanders-In Chief (CinC) Mobility Plans (Time Phased Force and Deployment Data (TPFDD)).	_____ (Date)	_____ (Verified By)
0.1.16	DESCRIBE authority and organizational relationships of unified commands. ¹³	_____ (Date)	_____ (Verified By)

¹² Naval Coastal Warfare, NWP 3-10; Doctrine for Joint Rear Area Operations, Joint Pub 3-10, Chapter 1

¹³ Joint Staff Officer's Guide, AFSC Pub. 1, Chapter 2

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.2	MISSION OVERVIEW		
0.2.1	DISCUSS the History of the PSUs. ¹	_____ (Date)	_____ (Verified By)
0.2.2	DESCRIBE Primary and Secondary PSU Missions. ²	_____ (Date)	_____ (Verified By)
0.2.3	DESCRIBE PSU role in Harbor Defense. ³	_____ (Date)	_____ (Verified By)
0.2.4	DESCRIBE PSU Required Operating Capabilities. ⁴	_____ (Date)	_____ (Verified By)
0.2.5	DISCUSS the Projected Operational Environment for the PSU. ⁵	_____ (Date)	_____ (Verified By)
0.2.6	DISCUSS the purpose and Status of Resources and Training System (SORTS) as a measurement and reporting tool. ⁶	_____ (Date)	_____ (Verified By)
0.2.7	DISCUSS the meaning of the following terms related to SORTS mission readiness: ⁷ <ul style="list-style-type: none"> • C-1 Fully Mission Ready • C-2 Mission Ready • C-3 Substantially Mission Ready • C-4 Not Mission Ready 	_____ (Date)	_____ (Verified By)
0.2.8	DESCRIBE the status of equipment and personnel necessary to meet these degrees of PSU SORTS operational readiness. ⁸	_____ (Date)	_____ (Verified By)

¹ Port Security Unit (PSU) Essential Skills Handbook, Introduction

² Doctrine for Joint Rear Area Operations, Joint Pub 3-10; Required Operational Capabilities and Projected Operational Environment (ROC/POE) for Coast Guard Port Security Units (PSU), COMDTINST 3501.49 (series); Naval Coastal Warfare, NWP 3-10/COMDTINST M3501.38 (series)

³ Joint Doctrine for Rear Area Defense Operations, Joint Pub 3-10; Naval Coastal Warfare, NWP 3-10

⁴ Doctrine for Joint Rear Area Operations, Joint Pub 3-10; Required Operational Capabilities and Projected Operational Environment (ROC/POE) for Coast Guard Port Security Units (PSU), COMDTINST 3501.49 (series); Naval Coastal Warfare, NWP 3-10

⁵ Required Operational Capabilities and Projected Operational Environment (ROC/POE) for Coast Guard Port Security Units (PSU), COMDTINST 3501.49 (series)

⁶ Status of Resources and Training System (SORTS), NWP 1-03.3

⁷ Status of Resources and Training System (SORTS), NWP 1-03.3

Module **Section Title**

Date

Verifying Signature

0.2.9 DISCUSS the principal threats that PSUs may
 encounter in various operating areas.

(Date)

(Verified By)

⁸ Status of Resources and Training System (SORTS), NWP 1-03.3; SORTS Decision Matrix for Port Security Units (PSU), COMDTINST 3501.51 (series); Required Operational Capabilities and Projected Operational Environment (ROC/POE) for Coast Guard Port Security Units (PSU), COMDTINST 3501.49 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.3	MILITARY FUNDAMENTALS		
0.3.1	DEMONSTRATE proper wearing of Camouflage Utility Uniforms (CUU) and 782 gear and/or Tactical Vest. ¹	_____ (Date)	_____ (Verified By)
0.3.2	DISCUSS meaning of the 11 General Orders. ²	_____ (Date)	_____ (Verified By)
0.3.3	DISCUSS the principles of the Law of Armed Conflict. ³	_____ (Date)	_____ (Verified By)
0.3.4	DISCUSS the 6 articles of the Code of Conduct. ⁴	_____ (Date)	_____ (Verified By)
0.3.5	DESCRIBE PSU Arming Orders. ⁵	_____ (Date)	_____ (Verified By)
0.3.6	DEFINE Rules of Engagement (ROE). ⁶	_____ (Date)	_____ (Verified By)
0.3.7	DISCUSS Standing ROE. ⁷	_____ (Date)	_____ (Verified By)
0.3.8	DISCUSS differences/similarities between Standing Rules of Engagement (SROE) and Commandant's Use of Force Policy. ⁸	_____ (Date)	_____ (Verified By)
0.3.9	STATE the intent of a Warning Order. ⁹	_____ (Date)	_____ (Verified By)
0.3.10	STATE the intent of a Patrol Order. ¹⁰	_____ (Date)	_____ (Verified By)

¹ Wearing of Camouflage Utility Uniforms (CUU), COMDTINST 1020.10 (series); USMC Battle Skills Training Handbook, Section 2-14-1 to 2-14-8; Port Security Unit (PSU) Essential Skills Handbook, General Skills

² Port Security Unit (PSU) Operational Doctrine, COMDTINST 3501.53 (series); Port Security Unit (PSU) Essential Skills Handbook

³ Commander's Handbook on the Law of Naval Operations, NWP 1-14M, Chapter 5; USMC Battle Skills Training Handbook, Section 1-1-19; PSU Essential Skills Handbook, General Skills

⁴ Coast Guardsman's Manual, Appendix A; Port Security Unit (PSU) Essential Skills Handbook, General Skills

⁵ Port Security Unit (PSU) Operational Doctrine, COMDTINST 3501.53 (series); Port Security Unit (PSU) Essential Skills Handbook

⁶ Joint Warfare of the Armed Forces of the United States, JCS Pub 1

⁷ Standing ROE for U.S. Forces, CJCSI 3121.01, Appendix A

⁸ Standing ROE for U.S. Forces, CJCSI 3121.01; Maritime Law Enforcement Manual, COMDTINST M16247.1 (series)

⁹ Coast Guardsman's Manual, Appendix A; PSU Essential Skills Handbook, General Skills

- | | | | |
|--------|---|-----------------|------------------------|
| 0.3.11 | STATE the elements of a 5-paragraph order. ¹¹ | _____
(Date) | _____
(Verified By) |
| 0.3.12 | DESCRIBE your responsibilities and procedures in handling Enemy Prisoners of War (EPW). ¹² | _____
(Date) | _____
(Verified By) |
| 0.3.13 | DEMONSTRATE proper procedures for Searching and Tagging EPW in the field. ¹³ | _____
(Date) | _____
(Verified By) |
| 0.3.14 | DEMONSTRATE proper procedures for Silencing, Segregating, Speeding EPW's to a collection point, and Safeguarding EPW's. ¹⁴ | _____
(Date) | _____
(Verified By) |
| 0.3.15 | DISCUSS the authority to seize vessels, people, property, and contraband. ¹⁵ | _____
(Date) | _____
(Verified By) |

¹⁰ Coast Guardsman's Manual, Appendix A; Port Security Unit (PSU) Essential Skills Handbook, General Skills

¹¹ Coast Guardsman's Manual, Appendix A; Port Security Unit (PSU) Essential Skills Handbook, General Skills

¹² Commander's Handbook on the Law of Naval Operations, NWP 1-14M, Chapter 11; USMC Battle Skills Training Handbook, Section 2-14-71 to 2-14-74

¹³ Port Security Unit (PSU) Essential Skills Handbook, General Skills

¹⁴ Port Security Unit (PSU) Essential Skills Handbook, General Skills

¹⁵ Commander's Handbook on the Law of Naval Operations, NWP 1-14M; Maritime Law Enforcement Manual, COMDTINST M16247.1 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.4	ORGANIZATION		
0.4.1	DISCUSS PSU Organization. ¹	_____	_____
		(Date)	(Verified By)
0.4.2	DESCRIBE the duties, responsibilities, authority and interrelationships of the following personnel:	_____	_____
	<ul style="list-style-type: none"> • Commanding Officer • Executive Officer • Department Head • Division Officer • Supervising Petty/Chief Petty Officer • Training Petty Officer • Command Enlisted Advisor 	(Date)	(Verified By)
0.4.3	KNOW where to locate the assigned primary and collateral duties of all officers and senior petty officers.	_____	_____
		(Date)	(Verified By)
0.4.4	DESCRIBE the operational chain of command.	_____	_____
		(Date)	(Verified By)
0.4.5	READ and UNDERSTAND unit Standing Orders	_____	_____
		(Date)	(Verified By)

¹ Port Security Unit (PSU) Essential Skills Handbook, Introduction; Watch, Quarter & Station Bill (WQSB)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.6	SECURITY		
0.6.1	COMPLETE Level I Anti-Terrorism/Force Protection training.	_____ (Date)	_____ (Verified By)
0.6.2	DISCUSS Threat Conditions (THREATCON) and actions to counter these threats. ¹	_____ (Date)	_____ (Verified By)
0.6.3	STATE bomb threat procedures. ²	_____ (Date)	_____ (Verified By)
0.6.4	DESCRIBE emergency actions for the following: ³ <ul style="list-style-type: none"> • Small craft approaching • Swimmers and submersibles • Civil disturbance • Internal disturbance • Fire • Bomb threat • Sniper fire • Oil spill • Severe personnel injury • Crewmember involved in traffic accident 	_____ (Date)	_____ (Verified By)
0.6.5	DISCUSS Visitor Access Control procedures and DESCRIBE requirements for crewmember/visitor identification. ⁴	_____ (Date)	_____ (Verified By)
0.6.6	STATE your command's visiting policy.	_____ (Date)	_____ (Verified By)
0.6.7	DESCRIBE internal security threats that could be encountered and established procedures to maintain security.	_____ (Date)	_____ (Verified By)
0.6.8	STATE the location of each restricted area and security container at your unit and DISCUSS the Security Container Check Sheet, SF 702	_____ (Date)	_____ (Verified By)

¹ Physical Security Manual, COMDTINST M5530.1 (series); Joint Tactics, Techniques, and Procedures for Antiterrorism, Joint Pub 3-07.2

² Joint Tactics, Techniques, and Procedures for Antiterrorism, Joint Pub 3-07.2; Unit instructions; Watch, Quarter and Station Bill (WQSB)

³ Standing orders

⁴ Classified Information Management Program, COMDTINST M5510.23 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.6.9	DESCRIBE personnel and equipment available to deal with internal security problems.	_____ (Date)	_____ (Verified By)
0.6.10	DISCUSS rules of force to ensure encampment security.	_____ (Date)	_____ (Verified By)
0.6.11	DISCUSS the following as they apply to classified material: <ul style="list-style-type: none"> • Effects of unauthorized disclosure of classified material • Persons who normally have access • Persons who may authorize access • Classified markings on documents • Derivative classification • Paragraph markings 	_____ (Date)	_____ (Verified By)
0.6.12	EXPLAIN "clearance", "access" and "need to know".	_____ (Date)	_____ (Verified By)
0.6.13	EXPLAIN the responsibilities of an individual who has control of or access to classified material.	_____ (Date)	_____ (Verified By)
0.6.14	DISCUSS operational security as it applies to the PSU.	_____ (Date)	_____ (Verified By)
0.6.15	DISCUSS deployment schedules, operations, and location information that is authorized for release to the public? To the crew.	_____ (Date)	_____ (Verified By)
0.6.16	DISCUSS personnel information that is releasable to relatives.	_____ (Date)	_____ (Verified By)
0.6.17	DISCUSS the reasons for the use of the shore patrol.	_____ (Date)	_____ (Verified By)
0.6.18	DESCRIBE the circumstances and procedures under which government owned property may be removed from the command.	_____ (Date)	_____ (Verified By)
0.6.19	DESCRIBE Road Movement and Vehicle Protection Techniques. ⁵	_____ (Date)	_____ (Verified By)
0.6.20	DISCUSS measures that can be taken to ensure convoy security. ⁶	_____ (Date)	_____ (Verified By)

⁵ Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

Module **Section Title**

Date

Verifying Signature

0.6.21 DEMONSTRATE convoy security/road
movement tactics.⁷

(Date)

(Verified By)

⁶ Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

⁷ Joint Tactics, Techniques, and Procedures for Antiterrorism, Joint Pub 3-07.2.

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.7	WEAPONS		
0.7.1	DISCUSS weapons and pyrotechnics used by the PSU, including use, maximum and effective ranges, and safety: <ul style="list-style-type: none"> • M2 .50 caliber machinegun • M60 7.62 mm machinegun • M16 5.56 mm rifle • M203 40 mm grenade launcher • M9 9mm pistol • M870 12 GA riot shotgun • MK3A2 concussion grenade 	_____ (Date)	_____ (Verified By)
0.7.2	DISCUSS general small arms and range safety rules and precautions. ¹	_____ (Date)	_____ (Verified By)
0.7.3	LIST the tools used in cleaning weapons in the field: <ul style="list-style-type: none"> • Bore Cleaner • Oil • Cleaning Rod • Swab (Patch) • Bore Brush • Cleaning Brush 	_____ (Date)	_____ (Verified By)
0.7.4	DISCUSS the importance of cleaning weapons.	_____ (Date)	_____ (Verified By)
0.7.5	DESCRIBE the care of weapons in different climates: <ul style="list-style-type: none"> • Cold Environments • Tropical Environments • Desert Environments 	_____ (Date)	_____ (Verified By)
0.7.6	DESCRIBE the characteristics of the M16 5.56 mm rifle.	_____ (Date)	_____ (Verified By)
0.7.7	COMPLETE Basic Qualification with the M-16 5.56 mm rifle. ²	_____ (Date)	_____ (Verified By)

¹ Ordnance Manual, COMDTINST M8000.2 (series), Chapter 7

² Ordnance Manual, COMDTINST M8000.2 (series), Section 17.C., Enclosures 12 & 13

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.7.24	DESCRIBE the characteristics of the M-60 machinegun.	_____ (Date)	_____ (Verified By)
0.7.25	COMPLETE PSU training requirements for the M-60 machinegun. ¹²	_____ (Date)	_____ (Verified By)
0.7.26	DEMONSTRATE proper clearing procedures for the M-60 machinegun.	_____ (Date)	_____ (Verified By)
0.7.27	DISCUSS troubleshooting procedures for the M-60 machinegun. ¹³ <ul style="list-style-type: none"> • Weapon will not fire • Weapon will not extract • Weapon will not eject cartridge case • Weapon will not feed • Round will not chamber 	_____ (Date)	_____ (Verified By)
0.7.28	DISCUSS "run-away" gun procedures for the M-60 machinegun.	_____ (Date)	_____ (Verified By)
0.7.29	DESCRIBE "hot-gun" procedures for the M-60 machinegun.	_____ (Date)	_____ (Verified By)
0.7.30	DESCRIBE the characteristics of the M2HB .50 caliber machinegun.	_____ (Date)	_____ (Verified By)
0.7.31	CONDUCT head spacing and timing procedures for the M2HB .50 caliber machinegun.	_____ (Date)	_____ (Verified By)
0.7.32	DEMONSTRATE proper clearing procedures for the M2HB .50 caliber machinegun.	_____ (Date)	_____ (Verified By)
0.7.33	DISCUSS troubleshooting procedures for the M2HB .50 caliber machinegun. ¹⁴ <ul style="list-style-type: none"> • Weapon will not fire • Weapon will not extract • Weapon will not eject cartridge case • Weapon will not feed • Round will not chamber 	_____ (Date)	_____ (Verified By)

¹¹ Ordnance Manual, COMDTINST M8000.2 (series), Chapter 16

¹² Ordnance Manual, COMDTINST M8000.2 (series), Section 17.E., Enclosure 16

¹³ Ordnance Manual, COMDTINST M8000.2 (series)

¹⁴ Ordnance Manual, COMDTINST M8000.2 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.7.34	DESCRIBE “hot-gun” procedures for the M2HB .50 caliber machinegun.	<hr/> (Date)	<hr/> (Verified By)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.8	SUPPLY		
0.8.1	PREPARE the following: <ul style="list-style-type: none"> • Requisition & Invoice/Shipping Document, DD 1149 • Procurement Request, From DOT F4200.1.2 CG 	_____ (Date)	_____ (Verified By)
0.8.2	STATE unit procedures for obtaining individual equipment.	_____ (Date)	_____ (Verified By)
0.8.3	DESCRIBE procedures for purchasing petroleum products for boats, vehicles and other equipment.	_____ (Date)	_____ (Verified By)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.9	COMMUNICATIONS		
0.9.1	DESCRIBE the four Basic Operating Principles used in Operational Communications. ¹	_____ (Date)	_____ (Verified By)
0.9.2	DISCUSS Communications Security (COMSEC).	_____ (Date)	_____ (Verified By)
0.9.3	DISCUSS Emission Control (EMCON) Procedures.	_____ (Date)	_____ (Verified By)
0.9.4	DEFINE the following terms: <ul style="list-style-type: none"> • Call sign • Addressees • Precedence • Primary channel • Circuit discipline • Secondary channel • Originator • Emergency silence • Minimize • Net Control 	_____ (Date)	_____ (Verified By)
0.9.5	DISCUSS the following communications types with regards to frequency, range and usage: <ul style="list-style-type: none"> • VHF/Voice • MILSAT • UHF/Voice • HF/Voice • INMARSAT w/STU-III 	_____ (Date)	_____ (Verified By)

¹ Port Security Unit (PSU) Essential Skills Handbook, Command and Control

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.9.6	DEFINE the following voice communications Procedural Words (Prowords) used in tactical radio communications: ² <ul style="list-style-type: none"> • Acknowledge • Out • Affirmative • Wait/Wait out • Negative • Break • WILCO • Say again/I say again • Roger • I spell • Over • Figures • Mayday • Pan • Securite' 	<hr/> (Date)	<hr/> (Verified By)
0.9.7	EXPLAIN the procedures for transmission/ receipt of a safety or emergency broadcast.	<hr/> (Date)	<hr/> (Verified By)
0.9.8	STATE mission specific/working frequencies and specified uses of those channels normally used/monitored by the PSU.	<hr/> (Date)	<hr/> (Verified By)
0.9.9	DESCRIBE the appearance and meaning of the following flags and pennants <ul style="list-style-type: none"> • Alfa • Bravo • Delta • Hotel • India • Oscar • Starboard • Third Substitute 	<hr/> (Date)	<hr/> (Verified By)

² Port Security Unit (PSU) Essential Skills Handbook, Command and Control

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.9.10	DESCRIBE capabilities and DEMONSTRATE basic operation of: <ul style="list-style-type: none"> • AN/PRC-117D • VRC 94 • VHF-FM Spectra • Handheld VHF-FM/Sabre XCVR • TA312 Telephone 	_____ (Date)	_____ (Verified By)
0.9.11	STATE the Phonetic Alphabet.	_____ (Date)	_____ (Verified By)
0.9.12	DEMONSTRATE correct use of prowords, phonetics, callsigns and net control procedures. ³	_____ (Date)	_____ (Verified By)
0.9.13	DEMONSTRATE transmission authentication with use of applicable table.	_____ (Date)	_____ (Verified By)
0.9.14	DEMONSTRATE challenge and reply authentication with the use of applicable table. ⁴	_____ (Date)	_____ (Verified By)
0.9.15	DESCRIBE Essential Elements of Friendly Information (EEFI) procedures.	_____ (Date)	_____ (Verified By)
0.9.16	DEMONSTRATE BEADWINDOW and GINGERBREAD procedures. ⁵	_____ (Date)	_____ (Verified By)

³ Communications Instructions, Radiotelephone Procedures (U.S) ACP-125

⁴ Port Security Unit (PSU) Essential Skills Handbook, Command and Control

⁵ Communications Instructions, Security ACP-122; Port Security Unit (PSU) Essential Skills Handbook, Command and Control

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.10	LOGS AND RECORD KEEPING		
0.10.1	EXPLAIN the standard format of the following unit log entries: ¹ <ul style="list-style-type: none"> • Midwatch entries • Personnel reporting or departing PCS • Changes of status • Injuries/accidents • Watch Relief • Required reports • Drills and exercises, other all-hands training • Absentees • Official Visits and calls • Commanding Officer's • Non-Judicial Punishment Court Martial • Threat Condition • Small arms and ammunition status 	_____ (Date)	_____ (Verified By)
0.10.2	DESCRIBE the proper procedures for making corrections to the Unit Log. ²	_____ (Date)	_____ (Verified By)
0.10.3	DISCUSS the Unit Log as a legal document. ³	_____ (Date)	_____ (Verified By)
0.10.4	DISCUSS retention of the Commanding Officer's Night Orders and Executive Officer's Morning Orders legal documents.	_____ (Date)	_____ (Verified By)

¹ Unit Logs; Procedure for the Preparation and Disposition of, COMDTINST 3123.12 (series)

² Coast Guard Regulations, COMDTINST M5000.3 (series), Chapter 11

³ Coast Guard Regulations, COMDTINST M5000.3 (series), Chapter 11

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.11	HONORS AND CEREMONIES ¹		
0.11.1	DESCRIBE the procedures for half-masting the U.S. ensign.	_____ (Date)	_____ (Verified By)
0.11.2	DESCRIBE honors rendered to visiting officials, officers, and the commanding officer.	_____ (Date)	_____ (Verified By)
0.11.3	DESCRIBE the procedures for morning and evening colors.	_____ (Date)	_____ (Verified By)
0.11.4	EXPLAIN the proper order for embarking and debarking, and the proper seating in boats.	_____ (Date)	_____ (Verified By)
0.11.5	STATE the meaning of the following pennants and flags: <ul style="list-style-type: none"> • First Substitute • Second Substitute • Third Substitute • Starboard • Prep • The Union Jack at the outboard starboard halyard • Church pennant 	_____ (Date)	_____ (Verified By)
0.11.6	DESCRIBE the proper procedure arrival/ departure: <ul style="list-style-type: none"> • Area Commander • District Commander • A flag officer • Commanding Officer • A district staff officer • A commissioned officer • A civilian official • Foreign Dignitaries • A foreign naval officer 	_____ (Date)	_____ (Verified By)
0.11.7	DESCRIBE the procedures for receiving VIPs during an unannounced visit.	_____ (Date)	_____ (Verified By)

¹ Coast Guard Regulations, COMDTINST M5000.3 (series), Chapter 14

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.12	FIELD OPERATIONS		
0.12.1	DISCUSS proper procedures for personal hygiene in the field. ¹	_____ (Date)	_____ (Verified By)
0.12.2	DISCUSS physical and mental wellness. ²	_____ (Date)	_____ (Verified By)
0.12.3	DISCUSS water treatment procedures. ³	_____ (Date)	_____ (Verified By)
0.12.4	DISCUSS human waste disposal procedures in the field.	_____ (Date)	_____ (Verified By)
0.12.5	DEMONSTRATE and DISCUSS proper procedures for personal hygiene in the field. ⁴	_____ (Date)	_____ (Verified By)
0.12.6	DISCUSS proper field sanitation procedures. ⁵	_____ (Date)	_____ (Verified By)
0.12.7	DISCUSS the functions and responsibilities of the Survey Liaison and Reconnaissance Party (SLRP).	_____ (Date)	_____ (Verified By)

¹ Port Security Unit (PSU) Essential Skills Handbook, General Skills

² Port Security Unit (PSU) Essential Skills Handbook, General Skills

³ Port Security Unit (PSU) Essential Skills Handbook, General Skills

⁴ Port Security Unit (PSU) Essential Skills Handbook, General Skills

⁵ Port Security Unit (PSU) Essential Skills Handbook, General Skills

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.13	WATCH PROCEDURES		
0.13.1	STATE the relationship between the Command Duty Officer (CDO), Tactical Action Officer (TAO), and the Commanding Officer (CO), Executive Officer (XO), and other officers. ¹	_____ (Date)	_____ (Verified By)
0.13.2	STATE the purpose and content of the CO's Standing Orders and Night Orders, and the XO's Morning Orders and discuss how they relate to each other.	_____ (Date)	_____ (Verified By)
0.13.3	DESCRIBE duties and responsibilities for all duty section watches: ² <ul style="list-style-type: none"> • Tactical Action Officer • Chief of Security • Duty Telecommunications Specialist • Coxswain, Crewman, Boat Engineer, Gunner • Fire Team Leader • Security Watch • Engineering Petty Officer of the Watch (EPOW) • Command Duty Officer • Petty Officer of the Watch (POOW) • Messenger of the Watch • Duty Master at Arms (MAA) 	_____ (Date)	_____ (Verified By)
0.13.4	DISCUSS the importance of keeping all watches informed of current and expected evolutions.	_____ (Date)	_____ (Verified By)
0.13.5	DESCRIBE the steps required to relieve each watchstation.	_____ (Date)	_____ (Verified By)

¹ Port Security Unit (PSU) Operational Doctrine, COMDTINST M5301.53 (series); Coast Guard Regulations, COMDTINST M5000.3 (series)

² Watch, Quarter and Station Bill (WQSB); Port Security Unit (PSU) Operational Doctrine, COMDTINST M5301.53 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.14	INDIVIDUAL MOVEMENT		
0.14.1	DEFINE and EXPLAIN the following: ¹ <ul style="list-style-type: none"> • Cover • Concealment • Camouflage 	_____ (Date)	_____ (Verified By)
0.14.2	CAMOUFLAGE self and equipment. ²	_____ (Date)	_____ (Verified By)
0.14.3	DESCRIBE Fields of Fire. ³	_____ (Date)	_____ (Verified By)
0.14.4	DEMONSTRATE proper construction of a Hasty Defensive Position. ⁴	_____ (Date)	_____ (Verified By)
0.14.5	DESCRIBE and OBSERVE proper construction of an Individual Defensive Position. ⁵	_____ (Date)	_____ (Verified By)
0.14.6	DEMONSTRATE the procedures for basic map reading and day/night land navigation. ⁶	_____ (Date)	_____ (Verified By)
0.14.7	DEMONSTRATE hand and arm signals. ⁷	_____ (Date)	_____ (Verified By)
0.14.8	EXPLAIN the meaning and REACT to hand and arm signals. ⁸	_____ (Date)	_____ (Verified By)
0.14.9	REACT to direct and indirect fire. ⁹	_____ (Date)	_____ (Verified By)
0.14.10	DEMONSTRATE proper techniques for assuming various firing positions.	_____ (Date)	_____ (Verified By)

¹ Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations; USMC Battle Skills Training Handbook, Section 2-14-41

² USMC Battle Skills Training Handbook, Section 2-14-41 to 2-14-43

³ Port Security Unit (PSU) Essential Skills Handbook, TPSB Operations and Tactics

⁴ Port Security Unit (PSU) Essential Skills Handbook, General Skills

⁵ Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

⁶ USMC Battle Skills Training Handbook, Section 2-18-1 to 2-18-29

⁷ USMC Battle Skills Training Handbook, Section 3-14-21 to 3-14-35

⁸ USMC Battle Skills Training Handbook, Section 3-14-29 to 3-14-35

⁹ USMC Battle Skills Training Handbook, Section 2-14-29 to 2-14-30

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.14.11	SELECT field firing positions. ¹⁰	_____ (Date)	_____ (Verified By)
0.14.12	DEMONSTRATE daytime individual movement techniques. ¹¹ <ul style="list-style-type: none"> • High Crawl • Low Crawl • Rush • Walk 	_____ (Date)	_____ (Verified By)
0.14.13	DEMONSTRATE night individual movement techniques. ¹²	_____ (Date)	_____ (Verified By)
0.14.14	DEMONSTRATE proper noise discipline procedures. ¹³	_____ (Date)	_____ (Verified By)
0.14.15	DEMONSTRATE proper light discipline procedures. ¹⁴	_____ (Date)	_____ (Verified By)
0.14.16	DEMONSTRATE proper illumination response procedures. ¹⁵	_____ (Date)	_____ (Verified By)

¹⁰ USMC Battle Skills Training Handbook, Section 2-14-19 to 2-14-28

¹¹ USMC Battle Skills Training Handbook, Section 2-14-9 to 2-14-15

¹² USMC Battle Skills Training Handbook, Section 2-14-9 to 2-14-15

¹³ USMC Battle Skills Training Handbook, Section 3-14-3 to 3-14-5

¹⁴ USMC Battle Skills Training Handbook, Section 3-14-3 to 3-14-5

¹⁵ USMC Battle Skills Training Handbook, Section 3-14-3 to 3-14-5

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.15	CHEMICAL, BIOLOGICAL AND RADIOLOGICAL (CBR) DEFENSE		
0.15.1	LIST the basic items of Mission Oriented Personal Protection (MOPP) gear. ¹	_____ (Date)	_____ (Verified By)
0.15.2	DESCRIBE the 4 MOPP levels and the gear appropriate for each ²	_____ (Date)	_____ (Verified By)
0.15.3	IDENTIFY NATO NBC markers. ³	_____ (Date)	_____ (Verified By)
0.15.4	INSPECT/MAINTAIN M40 series Field Protective Mask. ⁴	_____ (Date)	_____ (Verified By)
0.15.5	PERFORM fit/seal test of M40 mask in a simulated NBC/MOPP environment.	_____ (Date)	_____ (Verified By)
0.15.6	DON/CLEAR/WEAR an M40 series Mask. ⁵	_____ (Date)	_____ (Verified By)
0.15.7	DON individual protective clothing to MOPP level 4. ⁶	_____ (Date)	_____ (Verified By)
0.15.8	PERFORM basic body functions in MOPP Level 4. ⁷	_____ (Date)	_____ (Verified By)
0.15.9	STATE the procedures for reacting to a nuclear attack. ⁸	_____ (Date)	_____ (Verified By)
0.15.10	STATE the procedures for reacting to Chemical and Biological attacks. ⁹	_____ (Date)	_____ (Verified By)
0.15.11	STATE actions to effectively identify/treat casualties of Blood, Nerve, Blister, Choking, Riot Control Agents. ¹⁰	_____ (Date)	_____ (Verified By)

¹ USMC Battle Skills Training Handbook, Book 2, PVT-LCPL

² Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

³ USMC Battle Skills Training Handbook, Section 2-16-1 to 2-16-27

⁴ USMC Battle Skills Training Handbook, Section 2-16-15 to 2-16-27

⁵ USMC Battle Skills Training Handbook, Section 2-16-29 to 2-16-34

⁶ USMC Battle Skills Training Handbook, Section 2-16-35 to 2-16-37

⁷ USMC Battle Skills Training Handbook, Section 2-16-39 to 2-16-45

⁸ Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

⁹ Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

¹⁰ USMC Battle Skills Training Handbook, Section 2-16-89 to 2-16-100

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.15.12	DECONTAMINATE self/equipment using M258A1 Decontamination Kit. ¹¹	_____ (Date)	_____ (Verified By)
0.15.13	DEMONSTRATE/REACT to gas alarm signal. ¹²	_____ (Date)	_____ (Verified By)
0.15.14	PERFORM 100 meter run in MOPP level 4.	_____ (Date)	_____ (Verified By)

¹¹ USMC Battle Skills Training Handbook, Section 2-16-59 to 2-16-63

¹² USMC Battle Skills Training Handbook, Section 2-16-85 to 2-16-88

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.16	FIRST AID ¹		
0.16.1	DEFINE first aid.	_____ (Date)	_____ (Verified By)
0.16.2	COMPLETE American Heart Association CPR certification.	_____ (Date)	_____ (Verified By)
0.16.3	DISCUSS different types of bandages and their use: <ul style="list-style-type: none"> • Binder • Gauze Bandages • Band Aids • Triangular Bandages 	_____ (Date)	_____ (Verified By)
0.16.4	DEMONSTRATE proficiency in bandaging.	_____ (Date)	_____ (Verified By)
0.16.5	DEFINE the following types of bleeding <ul style="list-style-type: none"> • Capillary • Venous • Arterial 	_____ (Date)	_____ (Verified By)
0.16.6	DEFINE penetrating wound.	_____ (Date)	_____ (Verified By)
0.16.7	DEFINE blunt trauma.	_____ (Date)	_____ (Verified By)
0.16.8	DISCUSS safety precautions that should be taken when dealing with a bleeding victim.	_____ (Date)	_____ (Verified By)
0.16.9	DISCUSS methods to control bleeding: <ul style="list-style-type: none"> • Direct pressure • Pressure points • Elevating the injured area • Bandaging • Tourniquet 	_____ (Date)	_____ (Verified By)
0.16.10	DISCUSS different types of fractures: <ul style="list-style-type: none"> • Compound (open) fracture • Simple (closed) fracture 	_____ (Date)	_____ (Verified By)

¹ Boat Crew Seamanship Manual, COMDTINST M16114.5 (series), Chapter 5

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.16.11	DESCRIBE procedures to treat fractures: <ul style="list-style-type: none"> • Limit movement • Immobilize • Check pulse • Splint • Treat for shock 	_____ (Date)	_____ (Verified By)
0.16.12	DISCUSS treatment and special precautions for fractures at different parts of the body. <ul style="list-style-type: none"> • Spine • Skull • Extremities • Forearm • Upper arm • Thigh • Lower leg • Collarbone • Rib • Nose • Jaw • Pelvis 	_____ (Date)	_____ (Verified By)
0.16.13	DISCUSS treatment for the following types of wounds: <ul style="list-style-type: none"> • Abrasion • Laceration • Stabbing • Crushing wound • Blow • Explosion 	_____ (Date)	_____ (Verified By)
0.16.14	DISCUSS the following classifications of burns: <ul style="list-style-type: none"> • 1st Degree • 2nd Degree • 3rd Degree 	_____ (Date)	_____ (Verified By)

Watchstation Qualification Skills

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
1.0	WATCH STATION: COMMAND CENTER		
1.1	COMMAND DUTY OFFICER		
1.1.1	STATE what actions to take in response to requests for asylum, safe protective custody and temporary refuge. ¹	_____ (Date)	_____ (Verified By)
1.1.2	OBSERVE 3 Harbor Defense Command Unit (HDCU) or NCW Command and Control (C2) Team watches in Command Center.	_____ (Date)	_____ (Verified By)
1.1.3	STAND 3 watches under instruction as Command Duty Officer (CDO) during field drills.	_____ (Date)	_____ (Verified By)
1.1.4	STAND 5 watches as a PSU Tactical Action Officer (TAO).	_____ (Date)	_____ (Verified By)
1.1.5	LIST all reports and requests normally handled by the CDO and describe the proper action(s) to be taken in each case.	_____ (Date)	_____ (Verified By)
1.1.6	STATE the purpose and frequency of the CDO's rounds.	_____ (Date)	_____ (Verified By)
1.1.7	DESCRIBE the items that an CDO should be attentive to when making rounds.	_____ (Date)	_____ (Verified By)
1.1.8	EXPLAIN the CDO's role in messing, berthing and sanitation inspection.	_____ (Date)	_____ (Verified By)
1.1.9	DISCUSS the Watch, Quarter and Station Bill (WQSB)	_____ (Date)	_____ (Verified By)

¹ Maritime Law Enforcement Manual, COMDTINST 16247.1 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
1.1.10	DISCUSS the following physical preparations required of watchstanders prior to relieving the watch: <ul style="list-style-type: none"> • Physical alertness including Fatigue, Illness/effects of prescribed drugs, Night vision • Required equipment including, Proper protective clothing, Flashlight with red lens • Personal appearance 	_____ (Date)	_____ (Verified By)
1.1.11	PREPARE a Warning Order. ²	_____ (Date)	_____ (Verified By)
1.1.12	PREPARE a Patrol Order. ³	_____ (Date)	_____ (Verified By)
1.1.13	STATE the contents of the following and describe the use of each with regards to watch relief procedures: <ul style="list-style-type: none"> • Standing Orders and Navigation Standards • Night orders • Message boards • Weather observation sheet • OPORDER • Schedule of events • Communications plan • Plan of the Day (POD) and/or Plan of the Week (POW) • CO's Battle Orders 	_____ (Date)	_____ (Verified By)
1.1.14	EXPLAIN the manner of, and the items discussed during the briefing of the oncoming watch.	_____ (Date)	_____ (Verified By)

² USMC Battle Skills Training Handbook, Section 3-13-23 to 3-13-26; Port Security Unit (PSU) Essential Skills Handbook, General Skills

³ Port Security Unit (PSU) Essential Skills Handbook, Command and Control

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
1.1.15	DISCUSS the following as applied to proper watchstanding: <ul style="list-style-type: none"> • Forehandedness • Vigilance • Judgement • Leadership • Technical knowledge 	_____ (Date)	_____ (Verified By)
1.1.16	EXPLAIN the standard format for the following log entries: <ul style="list-style-type: none"> • Midwatch entries • Officer in Tactical Command (OTC) • Operational Command (OPCON) • Administrative Command (ADCON) • Drills and exercises 	_____ (Date)	_____ (Verified By)
1.1.17	DESCRIBE the following UCMJ provisions: <ul style="list-style-type: none"> • Article 7, (Apprehension) • Article 9, (Imposition of restraint) • Those subject to the UCMJ • Location of jurisdiction of the UCMJ 	_____ (Date)	_____ (Verified By)
1.1.18	STATE under what circumstances Article 31 warnings are required, and how and when they are given to suspects.	_____ (Date)	_____ (Verified By)
1.1.19	DESCRIBE circumstances under which crewmembers may be prevented from leaving the base camp.	_____ (Date)	_____ (Verified By)
1.1.20	DESCRIBE the circumstances under which you may restrain a crewmember.	_____ (Date)	_____ (Verified By)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
1.1.21	DESCRIBE the following kinds of searches: <ul style="list-style-type: none"> • Consent Search • Searches incident to lawful apprehension • Searches authorized by the CO • Searches requiring immediate action to prevent the removal or destruction of evidence • Searches authorized by a Coast Guard military judge • Searches incident to detention (frisk) • Searches incident to arrest (body) 	_____ (Date)	_____ (Verified By)
1.1.22	DESCRIBE the procedures and requirements for command authorizations to search.	_____ (Date)	_____ (Verified By)
1.1.23	DISCUSS the effective use of administrative inspections relative to the health, morale and safety of the unit.	_____ (Date)	_____ (Verified By)
1.1.24	DISCUSS the following as it applies to handling evidence: <ul style="list-style-type: none"> • Chain of custody • Duties of evidence custodian • Search and seizure 	_____ (Date)	_____ (Verified By)
1.1.25	DESCRIBE the procedures in the event of an arrest of a crewmember	_____ (Date)	_____ (Verified By)
1.1.26	DESCRIBE procedures for handling the receipt of a warrant or summons.	_____ (Date)	_____ (Verified By)
1.1.27	STATE the purpose, use and limitations of extra military instruction.	_____ (Date)	_____ (Verified By)
1.1.28	STATE the accountability procedures for restricted personnel.	_____ (Date)	_____ (Verified By)
1.1.29	STATE who may impose restriction, extra military instruction, withdraw privileges, and extra duty.	_____ (Date)	_____ (Verified By)
1.1.30	DESCRIBE the CDO's reporting responsibilities and initial actions when dealing with a breach of internal security.	_____ (Date)	_____ (Verified By)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
1.1.31	STATE the procedures to be taken by the CDO in the event of: <ul style="list-style-type: none"> • Unauthorized entry into restricted/ security areas • Open, unattended security containers or safes • Classified material left unattended • Attempted access to classified material by deception • A report of an attempt to solicit classified information by someone not authorized access or need to know 	_____ (Date)	_____ (Verified By)
1.1.32	EXPLAIN the procedure for handling media inquiries about PSU missions, schedules, or crewmembers attached.	_____ (Date)	_____ (Verified By)
1.1.33	DISCUSS the type of information that falls under the provisions of the Freedom of Information Act. ⁴	_____ (Date)	_____ (Verified By)
1.1.34	DISCUSS the type of information that is protected by the Privacy Act. ⁵	_____ (Date)	_____ (Verified By)
1.1.35	PREPARE a unit Emergency Action Plan (EAP). ⁶	_____ (Date)	_____ (Verified By)
1.1.36	PREPARE a MISHAP Report. ⁷	_____ (Date)	_____ (Verified By)
1.1.37	STATE the purpose of the five readiness status data areas of the Status of Resources and Training System (SORTS). ⁸	_____ (Date)	_____ (Verified By)
1.1.38	REPORT unit readiness in SORTS. ⁹	_____ (Date)	_____ (Verified By)

⁴ Coast Guard Freedom of Information and Privacy Acts Manual, COMDTINST M5260.3 (series)

⁵ Coast Guard Freedom of Information and Privacy Acts Manual, COMDTINST M5260.3 (series)

⁶ PSU Standing Orders; Classified Information Management Program, COMDTINST M5510.23 (series)

⁷ Safety and Environmental Health, Manual COMDTINST M5100.47

⁸ NWP 1-03.3, Status of Resources and Training System (SORTS); Status of Resources and Training System (SORTS) for Coast Guard Units, COMDTINST M3501.2 (series)

⁹ NWP 1-03.3, Status of Resources and Training System (SORTS); Status of Resources and Training System (SORTS) for Coast Guard Units, COMDTINST 3501.2 (series); Port Security Unit (PSU) Status of Resources and Training System (SORTS) Decision Aids, COMDTINST 3501.51 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
1.1.40	<p>For each of the reports listed below:</p> <ul style="list-style-type: none"> • DESCRIBE the general purpose. • DESCRIBE the information contained. • DESCRIBE the reasons for/situation which requires submission. • DESCRIBE the frequency/timeframe of submission. • DESCRIBE the basic format and the differences between initial, update, correction, cancellation and end/completion formats. • DESCRIBE the normal action and info addressees. • STATE who is responsible for ensuring each report is submitted on time and in proper format. • STATE who may authorize the release of the report. <ul style="list-style-type: none"> • SORTS • CASREP • CASREP Update • CASCOR • CASCAN • LOGREQ • OPREP-3 • Situation Report (SITREP) • Pollution incident • After Action Report (AAR)/Deployment Summary • Forwarding requests for political asylum 	_____ (Date)	_____ (Verified By)
1.1.41	DESCRIBE the actions to be taken when a member of the crew reports a hazardous condition.	_____ (Date)	_____ (Verified By)
1.1.42	DISCUSS the requirements/procedures for handling requests for asylum, safe protective custody and temporary refuge.	_____ (Date)	_____ (Verified By)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
1.1.43	DESCRIBE the procedure and importance of conducting emergency/security drills for all watch sections on a regular basis.	_____ (Date)	_____ (Verified By)
1.1.44	DISCUSS the procedures for inspecting watch personnel.	_____ (Date)	_____ (Verified By)
1.1.45	<p>DESCRIBE the procedure for preparations made prior to relieving the watch including, but not limited to, the following:</p> <ul style="list-style-type: none"> • Inspect the command spaces for appearance. • Determine status of boats, vehicles, major equipment and/ services. • Determine the location of the CO/XO, and other key personnel. • Review current weather and tidal conditions. • Ensure that appropriate flags, pennants are properly displayed. • Determine current and scheduled activities/ evolutions and conditions of readiness. • Determine communications guard. • Determine that all watches are properly manned with qualified personnel. • Review publications and instructions pertaining to the duties of CDO. • Review procedures for all emergencies. • Determine status and action for all unexecuted orders or anticipated operational changes. • Determine status of ongoing projects/work. • Determine adequacy of measures used to ensure security. • Inspect encampment for safety, cleanliness, and security. • Determine status of absentees or deserters. 	_____ (Date)	_____ (Verified By)
1.1.46	DESCRIBE your responsibilities and procedures in handling Enemy Prisoners of War (EPW). ¹⁰	_____ (Date)	_____ (Verified By)

¹⁰ Commander's Handbook on the Law of Naval Operations, NWP 1-14M , Chapter 11; USMC Battle Skills Training Handbook, Section 2-14-71 to 2-14-74

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
1.1.47	DEMONSTRATE proper procedures for Searching and Tagging EPW in the field. ¹¹	_____ (Date)	_____ (Verified By)
1.1.48	DEMONSTRATE proper procedures for Silencing, Segregating, Speeding EPW's to a collection point, and Safeguarding EPW's. ¹²	_____ (Date)	_____ (Verified By)

¹¹ Port Security Unit (PSU) Essential Skills Handbook, General Skills

¹² Port Security Unit (PSU) Essential Skills Handbook, General Skills

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
1.2	TACTICAL ACTION OFFICER		
1.2.1	DISCUSS relief procedures: <ul style="list-style-type: none"> • Threat analysis • Intelligence • Weather • Boat status • Vehicles • Status of patrols • Message traffic • Current/future taskings • MOPP level • Tides and currents • Forces employed • Location of CO/XO/OPS/CDO • Offload operations • Harbor traffic current/predicted • Weapons status/ROE 	_____ (Date)	_____ (Verified By)
1.2.2	DISCUSS in detail <ul style="list-style-type: none"> • JCS Standing Rules of Engagement • CinC Rules of Engagement • Theater/operation specific rules of engagement • Exercise rules of engagement and rules of play • Law of Armed Conflict • Commandant's Use of Force Policy 	_____ (Date)	_____ (Verified By)
1.2.3	PREPARE plan to establish waterside protection for assigned high value assets. ¹	_____ (Date)	_____ (Verified By)
1.2.4	SUPERVISE establishment of unit defenses/control points. ²	_____ (Date)	_____ (Verified By)

¹ Required Operational Capabilities and Projected Operational Environment (ROC/POE) for Coast Guard Port Security Units (PSU), COMDTINST 3501.49 (series); Marine Safety Manual Volume VII, Port Security, COMDTINST M16000.12 (series)

² USMC Battle Skills Training Handbook, Section 4-14-31 to 4-14-34; and Port Security Unit (PSU) Operational Doctrine, COMDTINST 3501.53 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
1.2.5	DEMONSTRATE procedures and tactics used to integrate shoreside and waterside PSU assets while responding to a coordinated shoreside/waterside threat. ³	_____ (Date)	_____ (Verified By)
1.2.6	ESTABLISH PSU OPCEN in a field environment. ⁴	_____ (Date)	_____ (Verified By)
1.2.7	PLOT waterside/land side restricted areas. ⁵	_____ (Date)	_____ (Verified By)
1.2.8	DISCUSS use of Mobile Inshore Undersea Warfare Unit (MIUWU) sensor data to vector Transportable Port Security Boats (TPSB) to targets of interest.	_____ (Date)	_____ (Verified By)
1.2.9	DESCRIBE/DISCUSS procedures to interdict hostile and non-hostile vessels. ⁶	_____ (Date)	_____ (Verified By)
1.2.10	PLAN/EXECUTE inner/outer harbor patrols.	_____ (Date)	_____ (Verified By)
1.2.11	PLAN/EXECUTE anchorage patrols.	_____ (Date)	_____ (Verified By)
1.2.12	PLAN/EXECUTE vessel escort sortie.	_____ (Date)	_____ (Verified By)
1.2.13	DESCRIBE / DISCUSS anti-swimmer / submersible techniques. ⁷	_____ (Date)	_____ (Verified By)

³ Port Security Unit (PSU) Operational Doctrine, COMDTINST 3501.53 (series); Rules of Engagement

⁴ Port Security Unit (PSU) Operational Doctrine, COMDTINST 3501.53 (series)

⁵ Port Security Unit (PSU) Operational Doctrine, COMDTINST 3501.53 (series)

⁶ Marine Safety Manual, Volume VII, Port Security, COMDTINST M16000.12 (series)

⁷ Marine Safety Manual, Volume VII, Port Security, COMDTINST M16000.12 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
1.2.14	DEFINE/DESCRIBE the following terms and actions associated with safe guarding and enforcement of a waterside limited access area. ⁸ <ul style="list-style-type: none"> • Limited Access Area • Safety Zone • Security Zone • Reaction Zone • Tactical Reaction Boat • Screen Boat • Fields of Fire • Interdiction • Herding • Two Boat Patrol • Three Boat Patrol • Vessel Escorts 	_____ (Date)	_____ (Verified By)
1.2.15	DEFINE patrol techniques: <ul style="list-style-type: none"> • Intrusion Response • Screen vessel approach • Tactical Reaction Boat (TRB) response • Night operations • Radar shadow mapping for MIUWU • Harbor patrols • Anchorage patrols • Host nation interaction • Intelligence collection • Ready boat usage • Pier searches • High Value Asset (HVA) classifications and protection priorities • Night Vision Goggles (NVG) / illumination procedures • Deconfliction of friendly assets 	_____ (Date)	_____ (Verified By)

⁸ Marine Safety Manual, Volume VII, Port Security, COMDTINST M16000.12 (series); Port Security Unit (PSU) Operational Doctrine, CI 3501.53 (series); Required Operational Capabilities and Projected Operational Environment (ROC/POE) for Coast Guard Port Security Units (PSU), COMDTINST 3501.49 (series); Maritime Law Enforcement Manual, COMDTINST M16247.1 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
1.2.16	DESCRIBE Defensive Boat Tactics: <ul style="list-style-type: none"> • Fields of fire • Disengagement • Integrated shoreside support fire • Illumination • Darken ship • Operational deception • Anti-swimmer prediction, detection and prosecution • Swimmer delivery vehicles • Personal watercraft • Small boat assault • Mines – command, contact or moored 	_____ (Date)	_____ (Verified By)
1.2.17	STATE the authority to visit, search, and seize vessels, people, property, and contraband. ⁹	_____ (Date)	_____ (Verified By)
1.2.18	DISCUSS procedures for the following emergencies: <ul style="list-style-type: none"> • Communications Failure • Lost communications with TPSB • TPSB casualty • Personnel casualty or injury • Civil disturbance • Incident involving foreign national • CBR response • Swimmer detection • Sub-surface detection • Small boat attack • Multiple boat attack • Shoreside camp attack • Multi-pronged attack • Disengagement procedures • Engagement of shoreside batteries • SAR (combat/non-combat) • Man overboard/missing crewman • MIUWU Radar-sonar Surveillance Center (RSSC) loss or destruction 	_____ (Date)	_____ (Verified By)

⁹ Commander's Handbook on the Law of Naval Operations, NWP 1-14M; and the Maritime Law Enforcement Manual, CI M16247.1 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
1.3	COMMUNICATIONS WATCH		
1.3.1	PRINT messages from United States Message Text Format (USMTF) Editor software.	_____ (Date)	_____ (Verified By)
1.3.2	FILE/SAVE messages to 3.5" floppy disk for delivery to unit with HF terminal/link.	_____ (Date)	_____ (Verified By)
1.3.3	LOAD frequencies into unit communications equipment	_____ (Date)	_____ (Verified By)
1.3.4	LOAD KEYMAT into unit communications/ cryptographic equipment	_____ (Date)	_____ (Verified By)
1.3.5	DISCUSS use and PREPARE the following: <ul style="list-style-type: none"> • Classified Material Control Log, CG 4819 • Top Secret Disclosure Record, CG4764A 	_____ (Date)	_____ (Verified By)
1.3.6	PREPARE equipment and ESTABLISH tactical voice and/or data communications using: <ul style="list-style-type: none"> • AN/PRC-117D • VRC 94 • VHF-FM Spectra • Handheld VHF-FM/Sabre XCVR • TA312 Telephone 	_____ (Date)	_____ (Verified By)
1.3.7	MARK/STOW classified materials. ¹	_____ (Date)	_____ (Verified By)
1.3.8	EXPLAIN the classified material control procedures required for accountability of classified material.	_____ (Date)	_____ (Verified By)
1.3.9	DESCRIBE the organization for the control, protection and accountability of classified material.	_____ (Date)	_____ (Verified By)
1.3.10	EXPLAIN the use of a classified material courier letter. ²	_____ (Date)	_____ (Verified By)

¹ Classified Information Management Program, COMDTINST M5510.23 (series); CMS-4 (series); Fleet Communications (U) NTP-4 (series)

² Classified Information Management Program, COMDTINST M5510.23 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
1.3.11	PREPARE a Personnel Security Record	_____ (Date)	_____ (Verified By)
1.3.12	EXPLAIN the procedures for internal routing of each category of classified material.	_____ (Date)	_____ (Verified By)
1.3.13	DESCRIBE the procedure for documenting and destroying classified material.	_____ (Date)	_____ (Verified By)
1.3.14	DISCUSS the Security Container Check Sheet, SF 702	_____ (Date)	_____ (Verified By)
1.3.15	EXECUTE an Emergency Action Plan (EAP) under simulated emergency conditions.	_____ (Date)	_____ (Verified By)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.0	WATCH STATION: TPSB		
2.1	CREWMAN		
2.1.1	COMPLETE Boat Crew Qualification Guide, Boat Crew Member, COMDTINST M16114.10 for Type UTL. ¹	_____ (Date)	_____ (Verified By)
2.1.2	CERTIFY as Boat Crew Member. ²	_____ (Date)	_____ (Verified By)
2.1.3	DISCUSS the duties of each crewman.	_____ (Date)	_____ (Verified By)
2.1.4	LOCATE and identify the purpose of TPSB equipment.	_____ (Date)	_____ (Verified By)
2.1.5	PERFORM pre-underway boat check.	_____ (Date)	_____ (Verified By)
2.1.6	LOCATE fuel and oil mixture primer bulbs.	_____ (Date)	_____ (Verified By)
2.1.7	IDENTIFY circuit breaker panel, battery switches and all breakers.	_____ (Date)	_____ (Verified By)
2.1.8	OPERATE TPSB loud hailer.	_____ (Date)	_____ (Verified By)
2.1.9	ASSIST in the shutdown and securing of a TPSB.	_____ (Date)	_____ (Verified By)
2.1.10	REMOVE and PUT IN hull drain plugs.	_____ (Date)	_____ (Verified By)
2.1.11	ASSIST boat engineer in flushing and securing outboard engines.	_____ (Date)	_____ (Verified By)
2.1.12	PARTICIPATE in underway night boat operations.	_____ (Date)	_____ (Verified By)
2.1.13	LAUNCH and RETRIEVE a TPSB from a ramp.	_____ (Date)	_____ (Verified By)

¹ Boat Crew Qualifications Guide, Boat Crewman – Volume 1, COMDTINST M16114.10 (series)

² Boat Crew Training Manual, COMDTINST M16114.9 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.1.14	DISCUSS launch and retrieval of a TPSB from the beach.	_____ (Date)	_____ (Verified By)
2.1.15	LAUNCH and RETRIEVE a TPSB using a sling hoist.	_____ (Date)	_____ (Verified By)
2.1.16	DISCUSS crew members' roles and responsibilities for rendering first aid. ³ <ul style="list-style-type: none"> • General responsibilities • Assessing the scene • Use of protective devices and equipment • Handling and transporting injured persons 	_____ (Date)	_____ (Verified By)
2.1.17	IDENTIFY first aid equipment normally carried on the TPSB and other gear that is available to the boat crew.	_____ (Date)	_____ (Verified By)
2.1.18	DESCRIBE the proper procedures for donning and doffing each of the following items, including the methods of water entry: <ul style="list-style-type: none"> • Coast Guard Approved Type III • "Mustang" type Survival Suit • Dry Suit • Armored Flotation Device 	_____ (Date)	_____ (Verified By)
2.1.19	DISCUSS the principal threats that PSUs may encounter in various operating areas. ⁴ <ul style="list-style-type: none"> • Identifying threats • Small arms • Explosives • Improvised Explosive Device (IED) • Rocket Propelled Weapons • Swimmers and Submersibles 	_____ (Date)	_____ (Verified By)
2.1.20	DEPLOY Sonobuoys.	_____ (Date)	_____ (Verified By)
2.1.21	CONDUCT visit/search boarding. ⁵	_____ (Date)	_____ (Verified By)

³ Boat Crew Seamanship Manual, COMDTINST M16114.5 (series), Chapter 5

⁴ Marine Safety Manual, Volume VII, Port Security, COMDTINST M16000.12 (series); Port Security Unit (PSU) Operational Doctrine, CI 3501.53 (series); Required Operational Capabilities and Projected Operational Environment (ROC/POE) for Coast Guard Port Security Units (PSU), COMDTINST 3501.49 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.1.22	DESCRIBE possible roles of "Host Nation" boarding officers.	_____ (Date)	_____ (Verified By)
2.1.23	DEMONSTRATE proper/safe employment of smoke grenades that may be used for visual signaling.	_____ (Date)	_____ (Verified By)
2.1.24	DESCRIBE TPSB safety systems--including kill switches, slow/moderate/high speed operations and crew/team coordination.	_____ (Date)	_____ (Verified By)
2.1.25	IDENTIFY weapons and pyrotechnics carried on a TPSB, including, use, maximum and effective ranges, and safety considerations.	_____ (Date)	_____ (Verified By)
2.1.26	DEMONSTRATE proper/safe employment of aerial pyrotechnics that may used for vessel identification and weapons engagement.	_____ (Date)	_____ (Verified By)
2.1.27	EMPLOY anti-swimmer MK3A2 Concussion Grenade. ⁶	_____ (Date)	_____ (Verified By)
2.1.28	COMPLETE the M60 7.62 mm machine gun course of fire from the TPSB. ⁷	_____ (Date)	_____ (Verified By)
2.1.29	COMPLETE the .50 Cal. M2HB machine gun course of fire. ⁸	_____ (Date)	_____ (Verified By)
2.1.30	DEMONSTRATE safe handling procedures for the M203 40mm grenade launcher. ⁹	_____ (Date)	_____ (Verified By)
2.1.31	MAINTAIN the M203 40mm grenade launcher. ¹⁰	_____ (Date)	_____ (Verified By)
2.1.32	IDENTIFY the different rounds for the M203 40mm grenade launcher. ¹¹	_____ (Date)	_____ (Verified By)

⁵ Maritime Law Enforcement Manual COMDTINST M16247.1 (series); Navy Riverine and Coastal Operations, NWP 3-06M (Revision A); Commander's Handbook on the Law of Naval Operations, NWP 1-14M

⁶ Marine Safety Manual, Volume VII, Port Security, COMDTINST M16000.12 (series)

⁷ Ordnance Manual, COMDTINST M8000.2 (series)

⁸ Ordnance Manual, COMDTINST M8000.2 (series), Cutter Training and Qualification Manual, COMDTINST M3502.4 (series)

⁹ USMC Battle Skills Training Handbook Book 2, pp. 7-11.

¹⁰ USMC Battle Skills Training Handbook, Section 2-11-47 to 2-11-56

¹¹ USMC Battle Skills Training Handbook, Section 2-11-57 to 2-11-66

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.1.33	ENGAGE a target (ashore) with live fire using the M203 40mm grenade launcher. ¹²	_____ (Date)	_____ (Verified By)
2.1.34	EMPLOY illumination rounds using the M203 40mm grenade launcher.	_____ (Date)	_____ (Verified By)

¹² USMC Battle Skills Training Handbook, Section 2-11-57 to 2-11-66

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.2	BOAT ENGINEER		
2.2.1	COMPLETE Watchstation TPSB Crewman, Module 2.1. ¹	_____ (Date)	_____ (Verified By)
2.2.2	COMPLETE Boat Crew Qualification and Certification Manual – Volume IV, Boat Engineer. ²	_____ (Date)	_____ (Verified By)
2.2.3	EXPLAIN the boat engineer responsibilities.	_____ (Date)	_____ (Verified By)
2.2.4	DRAW the electrical, fuel, and oil systems.	_____ (Date)	_____ (Verified By)
2.2.5	EXPLAIN the procedures for filling the fuel and oil tanks.	_____ (Date)	_____ (Verified By)
2.2.6	CONDUCT pre-underway checks.	_____ (Date)	_____ (Verified By)
2.2.7	EXPLAIN the Speed Limiting Overheat Warning (S.L.O.W) System and the system check engine monitor.	_____ (Date)	_____ (Verified By)
2.2.8	DESCRIBE all instruments and switches.	_____ (Date)	_____ (Verified By)
2.2.9	DESCRIBE Casualty Control Procedures for: <ul style="list-style-type: none"> • Overheating Engine • Unusual Noise/Vibration in the engine • Loss of Steering 	_____ _____ _____	_____ _____ _____

¹ Boat Crew Qualifications Guide, Volume 1, Boat Crew Member, COMDTINST M16114 .10 (series)

² Boat Crew Quals and Certification Manual, Volume IV, Boat Engineer, COMDTINST M16114.6 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.3	TPSB COXSWAIN -LEVEL I COXSWAIN (25' UTL TPSB COXSWAIN)		
2.3.1	COMPLETE Watchstation TPSB Crewman, Module 2.1. ¹	_____ (Date)	_____ (Verified By)
2.3.2	COMPLETE Boat Crew Qualification Guide, Coxswain – Volume II, COMDTINST M16114.11. ²	_____	_____
2.3.3	CONDUCT pre-underway check of TPSB equipment and electronics.	_____ (Date)	_____ (Verified By)
2.3.4	CONDUCT pre-underway crew brief including duties and assignments.	_____ (Date)	_____ (Verified By)
2.3.5	DEMONSTRATE proper log keeping procedures.	_____ (Date)	_____ (Verified By)
2.3.6	OPERATE all TPSB electronics including: • Radios (Spectra, AN/PRC-117 Tri-Band)	_____ (Date)	_____ (Verified By)
2.3.7	DEMONSTRATE knowledge of TPSB construction and specifications.	_____ (Date)	_____ (Verified By)
2.3.8	EXPLAIN audible alarm system and corrective measures.	_____ (Date)	_____ (Verified By)
2.3.9	DEVELOP steering/compass card for local OPAREA. ³	_____ (Date)	_____ (Verified By)
2.3.10	DESCRIBE and DISCUSS various navigational references and symbols found on charts.	_____ (Date)	_____ (Verified By)
2.3.11	IDENTIFY local landmarks using a nautical chart.	_____ (Date)	_____ (Verified By)
2.3.12	OPERATE a TPSB during periods of darkness.	_____ (Date)	_____ (Verified By)

¹ Boat Crew Qualifications Guide, Volume 1, Boat Crew Member, COMDTINST M16114.10 (series)

² Boat Crew Qualifications Guide, Volume II, Coxswain, COMDTINST M16114.11 (series)

³ Boat Crew Qualifications Guide, Volume II, Coxswain, COMDTINST M16114.11 (series); Task COX-04-03

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.3.13	OPERATE a TPSB under restricted visibility conditions.	_____ (Date)	_____ (Verified By)
2.3.14	DISCUSS the coxswain's responsibilities. ⁴	_____ (Date)	_____ (Verified By)
2.3.15	Trim TPSB while underway.	_____ (Date)	_____ (Verified By)
2.3.16	Identify safety/security/reaction zones. ⁵	_____ (Date)	_____ (Verified By)
2.3.17	State the essential equipment for getting underway.	_____ (Date)	_____ (Verified By)
2.3.18	Demonstrate laying alongside another TPSB.	_____ (Date)	_____ (Verified By)
2.3.19	OPERATE TPSB to design capability, transiting at high speed with the engines at full power, bringing the TPSB on and off "step"	_____ (Date)	_____ (Verified By)

⁴ Coast Guard Regulations, COMDTINST M5000.3 (series)

⁵ Marine Safety Manual, Volume VII, Port Security, COMDTINST M16000.12 (series); Port Security Unit (PSU) Operational Doctrine, COMDTINST 3501.53 (series); Required Operational Capabilities and Projected Operational Environment (ROC/POE) for Coast Guard Port Security Units (PSU), COMDTINST 3501.49 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.4	TPSB TACTICS- LEVEL II COXSWAIN (TPSB TACTICS COXSWAIN)		
2.4.1	COMPLETE TPSB Coxswain, Module 2.3. ¹	_____ (Date)	_____ (Verified By)
2.4.2	DISCUSS the most likely waterborne threats to the PSU.	_____ (Date)	_____ (Verified By)
2.4.3	DISCUSS the importance of tactical communications.	_____ (Date)	_____ (Verified By)
2.4.4	DISCUSS command and control issues related to TPSB operations: <ul style="list-style-type: none"> • Command Center coordination • Tactical Control • Intelligence and Operations Briefing • Debriefing 	_____ (Date)	_____ (Verified By)
2.4.5	DEFINE the following terms and DESCRIBE the following: ² <ul style="list-style-type: none"> • Limited Access Area • Safety Zone (OCONUS and CONUS) • Security Zone (OCONUS and CONUS) • Reaction Zone (OCONUS and CONUS) • Screen Boat • Tactical Reaction Boat • Fields of Fire • Interdiction • Herding • Anti-swimmer /submersible/ swimmer delivery vehicle (SDV) techniques • Two, three, four boat patrols • Vessel Escorts³ <ul style="list-style-type: none"> • Single vessel • Multi-vessel • One TPSB • Multi-TPSB 	_____ (Date)	_____ (Verified By)

¹ Boat Crew Qualifications Guide, Volume 1, Boat Crew Member, COMDTINST M16114.10 (series); Boat Crew Qualifications Guide, Volume II, Coxswain, COMDTINST M16114.11 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.4.6	DISCUSS Limited Access Areas: <ul style="list-style-type: none"> • Structure • Size • Security Zone • Reaction Zone • Sectors • TPSB Designations 	_____ (Date)	_____ (Verified By)
2.4.7	DISCUSS Defensive Boat Tactics: <ul style="list-style-type: none"> • Background • Concept • Patrols • Screen Vessel • Tactical Reaction Boat • Fields of Fire • Disengagement • Shoreside Support and Coordination 	_____ (Date)	_____ (Verified By)
2.4.8	DESCRIBE general patrol tactics <ul style="list-style-type: none"> • Background • One Boat • Two Boat 	_____ (Date)	_____ (Verified By)
2.4.9	DISCUSS Patrol Techniques: <ul style="list-style-type: none"> • Intrusion Response • Screen Vessel Approach • Tactical Reaction Boat Response • Screen Vessel Response • Tactical Reaction Boat Position • Night Operations • Boardings 	_____ (Date)	_____ (Verified By)
2.4.10	DISCUSS Post-Screening Escort Techniques and Moving Limited Access Areas: <ul style="list-style-type: none"> • Tactics • Moving Zones 	_____ (Date)	_____ (Verified By)

² Marine Safety Manual, Volume VII, Port Security, COMDTINST M16000.12 (series), Port Security Unit (PSU) Operational Doctrine, COMDTINST 3501.53 (series); Required Operational Capabilities and Projected Operational Environment (ROC/POE) for Coast Guard Port Security Units (PSU), COMDTINST 3501.49 (series)

³ Marine Safety Manual, Volume VII, Port Security, COMDTINST M16000.12 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.4.11	DISCUSS importance of staying in assigned sector	_____ (Date)	_____ (Verified By)
2.4.12	DEMONSTRATE tactical power turns.	_____ (Date)	_____ (Verified By)
2.4.13	CONDUCT Boat Patrols. ⁴ <ul style="list-style-type: none"> • Two Boat • Three Boat • Four Boat 	_____ (Date)	_____ (Verified By)
2.4.14	DEMONSTRATE vessel escort procedures: <ul style="list-style-type: none"> • Single vessel • Multi-vessel • One TPSB • Multi-TPSB⁵ 	_____ (Date)	_____ (Verified By)
2.4.15	DEMONSTRATE herding techniques including; keeping intercepted vessel away from asset and countering evasive measures. ⁶	_____ (Date)	_____ (Verified By)
2.4.16	DEMONSTRATE anti-swimmer/submersible/swimmer delivery vehicle (SDV) techniques. ⁷	_____ (Date)	_____ (Verified By)
2.4.17	DEMONSTRATE target intercept using various methods and approach angles.	_____ (Date)	_____ (Verified By)
2.4.18	INTERDICT hostile and non-hostile vessels encroaching on limited access areas. ⁸	_____ (Date)	_____ (Verified By)
2.4.19	DEMONSTRATE duties of the tactical reaction boat (shadowing, field of fire, etc.)	_____ (Date)	_____ (Verified By)
2.4.20	DEMONSTRATE target handoff and receipt procedures.	_____ (Date)	_____ (Verified By)
2.4.21	ESCORT a vessel from a limited access area. ⁹	_____ (Date)	_____ (Verified By)

⁴ Marine Safety Manual, Volume VII, Port Security, COMDTINST M16000.12 (series)

⁵ Marine Safety Manual, Volume VII, Port Security, COMDTINST M16000.12 (series)

⁶ Marine Safety Manual, Volume VII, Port Security, COMDTINST M16000.12 (series)

⁷ Marine Safety Manual, Volume VII, Port Security, COMDTINST M16000.12 (series)

⁸ Marine Safety Manual, Volume VII, Port Security, COMDTINST M16000.12 (series)

⁹ Marine Safety Manual, Volume VII, Port Security, COMDTINST M16000.12 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.4.22	CLEAR own vessel from fields of fire. ¹⁰	_____ (Date)	_____ (Verified By)
2.4.23	DEMONSTRATE ability to clear field of fire and LEAPFROG to reactionary position	_____ (Date)	_____ (Verified By)
2.4.24	PLOT limited access areas on chart	_____ (Date)	_____ (Verified By)
2.4.25	PLAN inner/outer harbor patrol.	_____ (Date)	_____ (Verified By)
2.4.26	PLAN TPSB sorties.	_____ (Date)	_____ (Verified By)
2.4.27	PLAN anchorage patrols.	_____ (Date)	_____ (Verified By)
2.4.28	PLAN vessel escort sortie.	_____ (Date)	_____ (Verified By)
2.4.29	DEMONSTRATE proficiency in use of standard commands for directing employment of weapons aboard the TPSB.	_____ (Date)	_____ (Verified By)
2.4.30	CONN TPSB during U/W M2/M-60 live fire	_____ (Date)	_____ (Verified By)
2.4.31	DEMONSTRATE safe deployment of MK3A2 Concussion Grenades from the TPSB.	_____ (Date)	_____ (Verified By)
2.4.32	FOLLOW vectoring instructions from PSU TAO.	_____ (Date)	_____ (Verified By)

¹⁰ Marine Safety Manual, Volume VII, Port Security, COMDTINST M16000.12 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.5	DOCKMASTER		
2.5.1	COMPLETE TPSB Coxswain, Module 2.3 ¹ and TPSB Tactics, Module 2.4.	_____ (Date)	_____ (Verified By)
2.5.2	DISCUSS Watch, Quarter and Station Bill (WQSB) staffing for TPSB operations.	_____ (Date)	_____ (Verified By)
2.5.3	STATE the contents of the following and describe the use of each with regards to watch relief procedures: <ul style="list-style-type: none"> • Standing Orders and Navigation Standards • Night orders • Message boards • Weather observation sheet • OORDER • Schedule of events • Communications plan • Plan of the Day (POD) and/or Plan of the Week (POW) • CO's Battle Orders 	_____ (Date)	_____ (Verified By)
2.5.4	DISCUSS the following physical preparations required of watchstanders prior to relieving the watch: <ul style="list-style-type: none"> • Physical alertness including fatigue, Illness/effects of prescribed drugs, night vision • Required equipment including, proper protective clothing, flashlight with red lens • Personal appearance 	_____ (Date)	_____ (Verified By)

¹ Boat Crew Qualifications Guide, Volume I, Boat Crew Member, COMDTINST M16114.10 (series); Boat Crew Qualifications Guide, Volume II, Coxswain, COMDTINST M16114.11 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.5.5	<p>DESCRIBE the procedure for preparations made prior to relieving the watch including, but not limited to. the following:</p> <ul style="list-style-type: none"> • Inspect the spaces for appearance, safety, cleanliness, and security • Determine status of boats, major equipment and services • Determine the location of the CO, XO and other key personnel • Review current weather and tidal conditions • Ensure that appropriate flags, pennants are properly displayed • Determine current and scheduled activities/evolutions and conditions of readiness • Determine communications guard • Determine that all watches are properly manned with qualified personnel. • Review publications and instructions pertaining to the duties of Dockmaster • Review procedures for all emergencies • Determine status and action for all unexecuted orders or anticipated operational changes • Determine status of ongoing projects/work. • Determine adequacy of measures used to ensure security 	<hr/> (Date)	<hr/> (Verified By)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.5.6	DEFINE patrol techniques: <ul style="list-style-type: none"> • Intrusion Response • Screen vessel approach • Tactical Reaction Boat (TRB) response • Night operations • Radar shadow mapping for MIUWU • Harbor patrols • Anchorage patrols • Host nation interaction • Intelligence collection • Ready boat usage • Pier searches • HVA classifications and protection priorities • NVG/illumination procedures² • Deconfliction of friendly assets 	_____ (Date)	_____ (Verified By)
2.5.7	DESCRIBE the actions to be taken when a member of the crew reports a hazardous condition.	_____ (Date)	_____ (Verified By)
2.5.8	DISCUSS the requirements/procedures for handling requests for asylum, safe protective custody and temporary refuge. ²	_____ (Date)	_____ (Verified By)
2.5.9	DESCRIBE the procedure and importance of conducting emergency/security drills for all watch sections on a regular basis.	_____ (Date)	_____ (Verified By)

² Maritime Law Enforcement Manual, COMDTINST 16247.1 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.5.10	DISCUSS procedures for the following emergencies: <ul style="list-style-type: none"> • Communications Failure • Lost communications with TPSB • TPSB casualty • Personnel casualty or injury • Civil disturbance • Incident involving foreign national • CBR response • Swimmer/ submersible/swimmer deliver vehicle (SDV) detection • Sub-surface detection • Small boat attack • Multiple boat attack • Shoreside camp attack • Multi-pronged attack • Disengagement procedures • Engagement of shoreside batteries • SAR (combat/non-combat) • Man overboard/missing crewman • MIUWU RSSC loss or destruction 	<hr/> (Date)	<hr/> (Verified By)
2.5.11	DISCUSS procedures and tactics used to integrate shoreside and waterside PSU assets while responding to a coordinated shoreside/ waterside threat. ³	<hr/> (Date)	<hr/> (Verified By)
2.5.12	DISCUSS applicable environmental protection regulations, requirements, procedures and reports for: <ul style="list-style-type: none"> • Refueling boats • Pumping bilges • Oil spill 	<hr/> (Date)	<hr/> (Verified By)
2.5.13	PREPARE the following: <ul style="list-style-type: none"> • Abstract of Operations Boat Report, CG 3273B • Boat Record, CG 2580A⁴ 	<hr/> (Date)	<hr/> (Verified By)

³ Port Security Unit (PSU) Operational Doctrine, COMDTINST 3501.51 (series); Rules of Engagement

⁴ Naval Engineering Manual, COMDTINST M9000.6 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
3.0	WATCH STATION: SECURITY		
3.1	BASIC SECURITY		
3.1.1	MOVE in squad and fire team formation ¹	_____ (Date)	_____ (Verified By)
3.1.2	DESCRIBE the 4 basic fire team formations and the situations when each is appropriate: ² <ul style="list-style-type: none"> • Wedge • Skirmishers • Column • Echelon 	_____ (Date)	_____ (Verified By)
3.1.3	DESCRIBE the 5 basic squad formations and the situations when each is appropriate: ³ <ul style="list-style-type: none"> • Wedge • Vee • Line • Column • Echelon 	_____ (Date)	_____ (Verified By)
3.1.4	CONDUCT a patrol. ⁴	_____ (Date)	_____ (Verified By)
3.1.5	IMPLEMENT convoy security measures. ⁵	_____ (Date)	_____ (Verified By)
3.1.6	DEMONSTRATE convoy security/road movement tactics. ⁶	_____ (Date)	_____ (Verified By)
3.1.7	PLAN and DIRECT Road Movement and Vehicle Protection evolution. ⁷	_____ (Date)	_____ (Verified By)
3.1.8	QUALIFY with the expandable baton. ⁸	_____ (Date)	_____ (Verified By)

¹ USMC Marine Battle Skills Training Handbook, Sections 3-14-9 to 3-14-16 & 3-14-95 to 3-14-102

² Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

³ Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

⁴ Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

⁵ Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

⁶ Joint Tactics, Techniques, and Procedures for Antiterrorism, Joint Pub 3-07.2.

⁷ Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

⁸ Maritime Law Enforcement Manual, COMDTINST M16247.1 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
3.1.9	DEMONSTRATE the proper construction of a two-man defensive position. ⁹	_____ (Date)	_____ (Verified By)
3.1.10	DEMONSTRATE the proper construction of a machinegun defensive position. ¹⁰	_____ (Date)	_____ (Verified By)
3.1.11	ORGANIZE a defensive perimeter, establish control measures, and defensive echelons. ¹¹	_____ (Date)	_____ (Verified By)
3.1.12	DEMONSTRATE operation of: <ul style="list-style-type: none"> • AN/PRC-117D • VRC 94 • Handheld VHF-FM/Sabre transceiver • TA312/PT Field Telephone¹² 	_____ (Date)	_____ (Verified By)
3.1.13	PERFORM operator maintenance on: <ul style="list-style-type: none"> • Handheld VHF-FM/Sabre transceiver • TA-312/PT, Telephone Set.¹³ 	_____ (Date)	_____ (Verified By)
3.1.14	ESTABLISH a security post ¹⁴	_____ (Date)	_____ (Verified By)
3.1.15	DEFINE the following: ¹⁵ <ul style="list-style-type: none"> • Principle Direction of Fire (PDF) • Final Protective Line (FPL) 	_____ (Date)	_____ (Verified By)
3.1.16	MOUNT and emplace M60 7.62 mm machine gun using an M122 Tripod and Traversing Bar and Elevating Mechanism (T & E). ¹⁶	_____ (Date)	_____ (Verified By)
3.1.17	ENGAGE a ground target with live fire using the M60 7.62 mm machinegun. ¹⁷	_____ (Date)	_____ (Verified By)
3.1.18	PERFORM as team leader/assistant gunner on the M60 7.62 mm machinegun. ¹⁸	_____ (Date)	_____ (Verified By)

⁹ Port Security Unit (PSU) Essential Skills Handbook, General Skills

¹⁰ USMC Marine Battle Skills Training Handbook, Section 3-12-9 to 3-12-16; Port Security Unit (PSU) Essential Skills Handbook, General Skills

¹¹ Fleet Marine Force Manual 6-5.

¹² USMC Marine Battle Skills Training Handbook, Section 2-19-5 to 2-19-7

¹³ USMC Marine Battle Skills Training Handbook, Section 2-19-1 to 2-19-8

¹⁴ USMC Marine Battle Skills Training Handbook, Section 3-14-41 to 3-14-43

¹⁵ Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

¹⁶ USMC Battle Skills Training Handbook, Section 3-12-31 to 3-12-39

¹⁷ USMC Battle Skills Training Handbook, Section 2-12-25 to 2-12-28

¹⁸ USMC Battle Skills Training Handbook, Section 3-12-1 to 3-12-3

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
3.1.19	DEMONSTRATE safe handling procedures for the M2/.50 caliber machinegun. ¹⁹	_____ (Date)	_____ (Verified By)
3.1.20	MOUNT and emplace M2/.50 caliber machine gun using an M3 Tripod and Traversing Bar and Elevating Mechanism (T & E). ²⁰	_____ (Date)	_____ (Verified By)
3.1.21	ENGAGE a ground target with live fire using the M2/.50 caliber machinegun. ²¹	_____ (Date)	_____ (Verified By)
3.1.22	PERFORM as team leader/assistant gunner on the M2/.50 caliber machinegun. ²²	_____ (Date)	_____ (Verified By)
3.1.23	DISCUSS how to derive target direction and elevation from a Traversing Bar and Elevating (T&E) Mechanism. ²³	_____ (Date)	_____ (Verified By)
3.1.24	EXPLAIN how to use a mil to direct crew served weapons fire more precisely. ²⁴	_____ (Date)	_____ (Verified By)
3.1.25	DEMONSTRATE safe handling procedures for the M203 40mm grenade launcher. ²⁵	_____ (Date)	_____ (Verified By)
3.1.26	MAINTAIN the M203 40mm grenade launcher. ²⁶	_____ (Date)	_____ (Verified By)
3.1.27	IDENTIFY the different rounds for the M203 40mm grenade launcher. ²⁷	_____ (Date)	_____ (Verified By)
3.1.28	ENGAGE a target (ashore) with live fire using the M203 40mm grenade launcher. ²⁸	_____ (Date)	_____ (Verified By)
3.1.29	EMPLOY illumination rounds using the M203 40mm grenade launcher.	_____ (Date)	_____ (Verified By)

¹⁹ Ordnance Manual, COMDTINST M8000.2 (series)

²⁰ USMC Battle Skills Training Handbook, Section 3-12-31 to 3-12-39

²¹ USMC Battle Skills Training Handbook, Section 2-12-43 to 2-12-46

²² USMC Battle Skills Training Handbook, Section 3-12-5 to 3-12-7

²³ Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

²⁴ Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

²⁵ USMC Battle Skills Training Handbook Book 2, pp. 7-11.

²⁶ USMC Battle Skills Training Handbook, Section 2-11-47 to 2-11-56

²⁷ USMC Battle Skills Training Handbook, Section 2-11-57 to 2-11-60

²⁸ USMC Battle Skills Training Handbook, Section 2-11-57 to 2-11-66

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
3.1.30	DISCUSS the proper procedures for exiting and entering the security perimeter or friendly lines. ²⁹	_____ (Date)	_____ (Verified By)
3.1.31	DEFINE Initial Rally Point (IRP). ³⁰	_____ (Date)	_____ (Verified By)
3.1.32	DEFINE Reentry Rally Point (IRP). ³¹	_____ (Date)	_____ (Verified By)
3.1.33	CONSTRUCT field expedient obstacles. ³²	_____ (Date)	_____ (Verified By)
3.1.34	DESCRIBE construction of the following <ul style="list-style-type: none"> • Abatis³³ • Post Obstacle³⁴ • Three log hurdle³⁵ • Anti-vehicle ditches³⁶ 	_____ (Date)	_____ (Verified By)
3.1.35	DEFEND a position. ³⁷	_____ (Date)	_____ (Verified By)
3.1.36	ESTABLISH Access Control Points. ³⁸	_____ (Date)	_____ (Verified By)
3.1.37	DISCUSS areas where terrorists frequently plant bombs and booby traps on vehicles. ³⁹	_____ (Date)	_____ (Verified By)
3.1.38	DEMONSTRATE a proper and complete vehicle search. ⁴⁰	_____ (Date)	_____ (Verified By)
3.1.39	PERFORM day/night individual movement in a Military Operations in Urban Terrain (MOUT) setting. ⁴¹	_____ (Date)	_____ (Verified By)

²⁹ Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

³⁰ Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

³¹ Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

³² USMC Marine Battle Skills Training Handbook, Section 3-14-119 to 3-14-125

³³ Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

³⁴ Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

³⁵ Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

³⁶ Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

³⁷ USMC Battle Drill Guide 3-2-29.

³⁸ Physical Security Program, COMDTINST M5530.1 (series)

³⁹ Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

⁴⁰ Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

⁴¹ USMC Battle Drill Guide 0300.1.17, p. 3-1-85

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
3.1.40	DEMONSTRATE procedures to contain a hostile threat in an unsecure building using room clearing tactics (Drill *54 ONLY--NO Grenades). ⁴²	_____ (Date)	_____ (Verified By)
3.1.41	DISCUSS the requirements/procedures for handling requests for asylum, safe protective custody and temporary refuge. ⁴³	_____ (Date)	_____ (Verified By)

⁴² USMC Battle Drill Guide 0311.4.3, page 3-2-109

⁴³ Maritime Law Enforcement Manual, COMDTINST 16247.1 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
3.2	SECURITY TEAM LEADER		
3.2.1	GRADUATE USAF Phoenix Readiness Training	_____ (Date)	_____ (Verified By)
3.2.2	STATE the steps to plan a patrol: ¹ <ul style="list-style-type: none"> • Background • Begin • Arrange • Make • Complete • Issue • Supervise 	_____ (Date)	_____ (Verified By)
3.2.3	EXPLAIN the role of the Initial Rally Point (IRP) in planning and executing a patrol. ²	_____ (Date)	_____ (Verified By)
3.2.4	EXPLAIN the role of the Reentry Rally Point (RRP) in planning and executing a patrol. ³	_____ (Date)	_____ (Verified By)
3.2.5	DEVELOP a patrol plan: ⁴ <ul style="list-style-type: none"> • Assembly Area • Five Point Contingency Plan • Initial Rally Point • Departing the Perimeter • Visual Contact • Communications • Returning to Friendly Lines 	_____ (Date)	_____ (Verified By)
3.2.6	PREPARE patrol orders. ⁵	_____ (Date)	_____ (Verified By)
3.2.7	DEMONSTRATE the troop leading steps. ⁶	_____ (Date)	_____ (Verified By)
3.2.8	PREPARE defensive tactical orders ⁷	_____ (Date)	_____ (Verified By)

¹ Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

² Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

³ Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

⁴ Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

⁵ USMC Marine Battle Skills Training Handbook, Section 3-13-27 to 3-13-30

⁶ USMC Fleet Marine Force Manual 6-5.

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
3.2.9	DISCUSS the steps for preparing a tripod mounted, crew served weapon range card. ⁸	_____ (Date)	_____ (Verified By)
3.2.10	DISCUSS how Principle Direction of Fire (PDF) and Final Protective Line (FPL) are used to prepare a range card and lay a crew served weapon. ⁹	_____ (Date)	_____ (Verified By)
3.2.11	PREPARE a range card. ¹⁰	_____ (Date)	_____ (Verified By)
3.2.12	PREPARE a fire plan for a defensive operation. ¹¹	_____ (Date)	_____ (Verified By)
3.2.13	DEMONSTRATE duties of fire/squad team leader.	_____ (Date)	_____ (Verified By)
3.1.14	DESCRIBE the steps to establish a fire team level defensive fire plan. ¹²	_____ (Date)	_____ (Verified By)
3.2.15	DESCRIBE the steps for coordinating fire team level fire plans to create a unit fire plan. ¹³	_____ (Date)	_____ (Verified By)
3.2.16	DESCRIBE the steps used to control unit fire: <ul style="list-style-type: none"> • Alert • Direct • Describe • Range • Assign • Control 	_____ (Date)	_____ (Verified By)

⁷ Port Security Unit (PSU) Operational Doctrine, COMDTINST 3501.53 (series)

⁸ Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

⁹ Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

¹⁰ USMC Marine Battle Skills Training Handbook, Section 3-12-21 to 3-12-26

¹¹ USMC Marine Battle Skills Training Handbook, Sections 3-14-37 to 3-14-39, 3-14-109 to 3-14-111

¹² Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

¹³ Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.0	WATCH STATION: UNIT SUPPORT		
4.1	MEDICAL		
4.1.1	OPEN and PREPARE the termination of a health record (medical and dental). ¹	_____ (Date)	_____ (Verified By)
4.1.2	PERFORM an accuracy and completeness check of a health record (medical and dental) for a detaching/reporting member. ²	_____ (Date)	_____ (Verified By)
4.1.3	MAINTAIN health records (medical and dental). ³	_____ (Date)	_____ (Verified By)
4.1.4	DISPENSE hearing protection devices. ⁴	_____ (Date)	_____ (Verified By)
4.1.5	INSPECT the food service facility and food service personnel ⁵	_____ (Date)	_____ (Verified By)
4.1.6	COMPLETE a Food Service Establishment Inspection Report, CG-5145 ⁶	_____ (Date)	_____ (Verified By)
4.1.7	CONDUCT a Sexually Transmitted Disease interview and complete a Venereal Disease Epidemiological Report (CDC 73.2936.A) ⁷	_____ (Date)	_____ (Verified By)
4.1.8	DEMONSTRATE proper technique for testing potable water for coliform contamination using the membrane filter technique.	_____ (Date)	_____ (Verified By)
4.1.9	DEMONSTRATE proper technique for testing potable water.	_____ (Date)	_____ (Verified By)
4.1.10	DISPOSE of hazardous medical waste. ⁸	_____ (Date)	_____ (Verified By)

¹ Medical Manual, COMDTINST M6000.1 (series)

² Medical Manual, COMDTINST M6000.1 (series)

³ Medical Manual, COMDTINST M6000.1 (series)

⁴ Medical Manual, COMDTINST M6000.1 (series)

⁵ Food Service Sanitation Manual, COMDTINST M6240.4 (series)

⁶ Food Service Sanitation Manual, COMDTINST M6240.4 (series)

⁷ Medical Manual, COMDTINST M6000.1 (series), Chapter 7

⁸ Medical Manual, COMDTINST M6000.1 (series), Chapter 13; Safety and Environmental Health Manual, COMDTINST M5100.47 (series), Chapter 6

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.1.11	ESTABLISH and MAINTAIN an insect and rodent survey program. ⁹	_____ (Date)	_____ (Verified By)
4.1.12	IMPLEMENT an environmental health program at your unit for the prevention of disease and maintenance of sanitation standards. ¹⁰	_____ (Date)	_____ (Verified By)
4.1.13	PREPARE a requisition to order supplies. ¹¹	_____ (Date)	_____ (Verified By)
4.1.14	INVENTORY medical supplies and materials. ¹²	_____ (Date)	_____ (Verified By)
4.1.15	IMPLEMENT an Equipment Preventative Maintenance Program. ¹³	_____ (Date)	_____ (Verified By)
4.1.16	ADMINISTER emergency medications via the following routes per Current Emergency Diagnosis and Treatment by Lange (current edition). <ul style="list-style-type: none"> • oral • sublingal • intravenous bolus 	_____ (Date)	_____ (Verified By)
4.1.17	ESTABLISH or maintain a wellness program to ensure the continued health of assigned personnel. ¹⁴	_____ (Date)	_____ (Verified By)
4.1.18	TRAIN personnel in first aid. ¹⁵	_____ (Date)	_____ (Verified By)
4.1.19	DEMONSTRATE the procedures for basic map reading and day/night land navigation. ¹⁶	_____ (Date)	_____ (Verified By)

⁹ Safety and Environmental Health Manual, COMDTINST M5100.47 (series) Chapter 5; Rodent Control, NAVMED P-5052-26, Chapter 26 (0510-LP-074-1080)

¹⁰ Medical Manual, COMDTINST M6000.1 (series), Chapter 6

¹¹ Supply Policy and Procedures Manual, COMDTINST M4400.19 (series)

¹² Health Services Allowance List, Ashore, COMDTINST M6700.5 (series); Operational Logistics Support Plan (OLSP) for Port Security Units (PSU), COMDTINST M4081.8 (series)

¹³ Medical Manual, COMDTINST M6000.1 (series)

¹⁴ Coast Guard Wellness Manual, COMDTINST M6200.1; & FIT FOR DUTY-FIT FOR LIFE: The Coast Guard Reserve Wellness Program, COMDTINST 6100.3

¹⁵ Medical Manual, COMDTINST M6000.1 (series)

¹⁶ USMC Marine Battle Skills Training Handbook, Section 2-18-1 to 2-18-29

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.1.20	DEMONSTRATE the procedures used to plan/execute MEDEVAC (land/sea/air), including pyrotechnics.	_____ (Date)	_____ (Verified By)
4.1.21	PREPARE a medical Annex (Q) to an OPLAN/OPORDER.	_____ (Date)	_____ (Verified By)
4.1.22	DEMONSTRATE procedures used to stand duty corpsman watch.	_____ (Date)	_____ (Verified By)
4.1.23	PREPARE the following: <ul style="list-style-type: none"> • Emergency Medical Treatment Report, CG 5214 • Monthly Report for Narcotics and Other Controlled Drugs, CG 5353 • Narrative Summary (Clinical Resume), SF 502 • Medical Record Consultation Sheet, SF 513 • Chronological Record of Medical Care, SF 600 • Immunization Record, SF 601 • Report of Medical Examination, SF 88 • Report of Medical History, SF 93 	_____ (Date)	_____ (Verified By)
4.1.24	STATE actions to effectively identify/treat casualties of Blood, Nerve, Blister, Choking, Riot Control agents. ¹⁷	_____ (Date)	_____ (Verified By)
4.1.25	DESCRIBE your unit's Hearing Conservation Program including: <ul style="list-style-type: none"> • Identifying a hazardous noise area • Required posted warnings • Required hearing protection for areas where the noise hazard is at or above 84dBA and 104dBA 	_____ (Date)	_____ (Verified By)
4.1.26	DESCRIBE unit's heat stress program.	_____ (Date)	_____ (Verified By)

¹⁷ USMC Marine Battle Skills Training Handbook, Section 2-16-89 to 2-16-100

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.2	SUPPLY		
4.2.1	STATE the function of the supply officer/supply petty officer.	_____ (Date)	_____ (Verified By)
4.2.2	DESCRIBE control procedures for the receipt and storage of the following types of supplies during both working hours and non-working hours. ¹ <ul style="list-style-type: none"> • Routine supplies • Commissary supplies • Medical supplies (general, controlled and perishable) 	_____ (Date)	_____ (Verified By)
4.2.3	DESCRIBE the procedures and methods available for emergency procurement of essential supplies or services during non-working hours.	_____ (Date)	_____ (Verified By)
4.2.4	PREPARE military requisitions for transmission when deployed.	_____ (Date)	_____ (Verified By)
4.2.5	DISCUSS and PREPARE: <ul style="list-style-type: none"> • Change of Mailing, Freight and Billing Address, CG 4183 • Purchase Order, SF-1449 & OF 347 • SURF Requisition Log, CG 4940 • Allowance Record - Personal Property, CG 5009A • Detail Record – Personal Property, CG 5009B • Report of Survey, CG 5269² • Vehicle Utilization Record, CG 5367 • Military Inspection and Receiving Report, DD 250 	_____ (Date)	_____ (Verified By)
4.2.6	DEMONSTRATE use of Automated Requisition Management System (ARMS). ³	_____ (Date)	_____ (Verified By)

¹ Inspection, Packaging, Handling, Storage, and Transportation Handbook, COMDTINST M4450.1 (series)

² Supply Policy and Procedures Manual (SPPM), COMDTINST M4400.19 (series)

³ Supply Policy and Procedures Manual (SPPM), COMDTINST M4400.19 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.2.7	DISCUSS property survey procedures. ⁴	_____ (Date)	_____ (Verified By)
4.2.8	OBTAIN DoD Driver's License for 5-Ton, HMMWV vehicles.	_____ (Date)	_____ (Verified By)

⁴ Supply Policy and Procedures Manual (SPPM), COMDTINST M4400.19 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.3	ADMINISTRATION		
4.3.1	PREPARE documents/correspondence: <ul style="list-style-type: none"> • Basic Letter • Business Letter • Memorandum 	_____ (Date)	_____ (Verified By)
4.3.2	DISCUSS intra-unit coordination to ensure the correctness and timely submission of required reports?	_____ (Date)	_____ (Verified By)
4.3.3	DISCUSS procedures and reports that are required when communications are lost with a unit under your unit's operational command?	_____ (Date)	_____ (Verified By)
4.3.4	DISCUSS duties of Postal Clerk. ¹	_____ (Date)	_____ (Verified By)
4.3.5	PREPARE/ISSUE Identification Tags.	_____ (Date)	_____ (Verified By)
4.3.6	PROCESS personnel requests (Identification cards, Dependent enrollments, etc.) using deployable RAPIDS/ DEERS equipment.	_____ (Date)	_____ (Verified By)

¹ Coast Guard Postal Manual, COMDTINST M5110.1 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.3.7	PREPARE the following: <ul style="list-style-type: none"> • Record of Identification Cards Issued, CG 3133 • Administrative Remarks, CG 3307² • Permanent Government Motor Vehicle Operator's Record, CG 3308 • Application for Armed Forces Reserve Medal, CG 3356 • Request for Extended Active Duty, CG 3472 • Assignment Data Card, CG 3698A • Record of Emergency Data, CG 4113 • Military Temporary Additional Duty (TAD) or Civilian Temporary Duty (TD) Request and Travel Order, CG 4251 • Reserve Orders and Pay Voucher, CG 4436 • Report of Illness of Reservist, CG 4614 • Report and Disposition of Offense, CG 4910 • Standard Travel Order, CG 5131 	_____ (Date)	_____ (Verified By)
4.3.8	VALIDATE a Travel Voucher, DD 1351	_____ (Date)	_____ (Verified By)
4.3.9	DESCRIBE the procedures for processing emergency leave requests during non-working hours. <ul style="list-style-type: none"> • Circumstances which warrant granting emergency leave • Need for swift, sensitive action on emergency leave requests • Criteria and procedures for funding emergency leave 	_____ (Date)	_____ (Verified By)
4.3.10	OBTAIN DoD Driver's License for HMMWV.	_____ (Date)	_____ (Verified By)

² Preparation and Submission of Administrative Remarks (CG-3307), COMDTINST 1000.14 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.4	ENGINEERING (GEN, BOATS, FUEL, MAIN/PMS)		
4.4.1	DESCRIBE unit's Hazard Communications Program including: <ul style="list-style-type: none"> • The purpose for and where to find the unit's inventory of hazardous materials • Interpreting and finding the material safety data sheets for hazardous materials • Frequency of training; and the requirement that all containers for hazardous materials be labeled to show contents. 	_____ (Date)	_____ (Verified By)
4.4.2	DISCUSS the process for making changes or modifications to a Coast Guard Standard Boat (TPSB).	_____ (Date)	_____ (Verified By)
4.4.3	DISCUSS and PREPARE the following: <ul style="list-style-type: none"> • Boat Alteration, CG 3378.¹ • Engineering Change Proposal Cost Estimate Support Sheet, CG 5538 • Engineering Change Proposal (ECP), DD 1692 	_____ (Date)	_____ (Verified By)
4.4.4	INSTALL TA 312 field telephone "hot loops."	_____ (Date)	_____ (Verified By)
4.4.5	DEMONSTRATE procedures used to safely install electrical wiring in PSU tents/spaces (EMs only).	_____ (Date)	_____ (Verified By)
4.4.6	FUEL, ENERGIZE, OPERATE, DE-ENERGIZE, SECURE, PARALLEL generators.	_____ (Date)	_____ (Verified By)
4.4.7	ESTABLISH fire station.	_____ (Date)	_____ (Verified By)
4.4.8	STATE procedures to follow to prepare unit for load out (air, sea, truck/combination).	_____ (Date)	_____ (Verified By)
4.4.9	BUILD bivouac support facilities (heads, showers tent decks).	_____ (Date)	_____ (Verified By)

¹ Naval Engineering Manual, COMDTINST M9000.6 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.4.10	OBTAIN DoD Driver's License for 5-Ton, HMMWV vehicles.	_____ (Date)	_____ (Verified By)
4.4.11	STATE procedures used to build a boat ramp.	_____ (Date)	_____ (Verified By)
4.4.12	PERFORM engine tune-up per Manufacturer's Manual.	_____ (Date)	_____ (Verified By)
4.4.13	TROUBLESHOOT the following systems: <ul style="list-style-type: none"> • Fuel System • Ignition System • Electrical System • Cooling System • VRO® System 	_____ (Date)	_____ (Verified By)
4.4.14	LUBRICATE engine per Manufacturer's Manual.	_____ (Date)	_____ (Verified By)
4.4.15	PERFORM scheduled maintenance on the following systems: <ul style="list-style-type: none"> • fuel system • ignition system • electrical system • cooling system • VRO system 	_____ (Date)	_____ (Verified By)
4.4.16	TEST engine using dynamometer.	_____ (Date)	_____ (Verified By)
4.4.17	FLUSH engine cooling system.	_____ (Date)	_____ (Verified By)
4.4.18	PREPARE engine for short and long term storage/layup.	_____ (Date)	_____ (Verified By)
4.4.19	INSPECT/REPLACE propeller.	_____ (Date)	_____ (Verified By)
4.4.20	TEST/INSPECT engine alarm system.	_____ (Date)	_____ (Verified By)
4.4.21	INSPECT fiberglass hull/gel coat for damage.	_____ (Date)	_____ (Verified By)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.4.22	REPAIR fiberglass hull/gel coat damage.	_____ (Date)	_____ (Verified By)
4.4.23	INSPECT weapon tripods and MK16 Stands for tightness, gasket, full pintle adjustment and damage	_____ (Date)	_____ (Verified By)
4.4.24	RETORQUE Trim Tab/anti-cavitation plate.	_____ (Date)	_____ (Verified By)
4.4.25	INSPECT center console mounting welds.	_____ (Date)	_____ (Verified By)
4.4.26	INSPECT leaning post welds.	_____ (Date)	_____ (Verified By)
4.4.27	INSPECT screws in the fuel tank cover, console mounting plate and leaning post plate to see if fully engaged and maintaining adequate holding power.	_____ (Date)	_____ (Verified By)
4.4.28	DEMONSTRATE proficiency in maneuvering a vehicle with trailer attached.	_____ (Date)	_____ (Verified By)
4.4.29	LAUNCH and RETRIEVE a TPSB from a ramp.	_____ (Date)	_____ (Verified By)
4.4.30	DISCUSS launch and retrieval of a TPSB from the beach.	_____ (Date)	_____ (Verified By)
4.4.31	LAUNCH and RETRIEVE a TPSB using a sling hoist.	_____ (Date)	_____ (Verified By)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.5	ELECTRONICS		
4.5.1	PREPARE a Electronic Repair Parts Allowance List, CG 3191A	_____ (Date)	_____ (Verified By)
4.5.2	DISCUSS the process for making electronics changes or modifications to a Coast Guard Standard Boat (TPSB).	_____ (Date)	_____ (Verified By)
4.5.3	DISCUSS the purpose of the following: <ul style="list-style-type: none"> • Electronics Alteration Request/Authorization, CG 3439 • Electronics Alteration Action and Project Completion Report, CG 3439A. 	_____ (Date)	_____ (Verified By)
4.5.4	COMPLETE the following: <ul style="list-style-type: none"> • Electronics Alteration Request/Authorization, CG 3439 • Electronics Alteration Action and Project Completion Report, CG 3439A. 	_____ (Date)	_____ (Verified By)
4.5.5	OBTAIN DoD Driver's License for 5-Ton, HMMWV vehicles.	_____ (Date)	_____ (Verified By)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.6	WEAPONS		
4.6.1	DISCUSS the contents of the following ordnance logs (records) kept at the PSU ¹ <ul style="list-style-type: none"> • Small Arms Log • Magazine Log • Machine Gun Log Book 	_____ (Date)	_____ (Verified By)
4.6.2	PREPARE unit small arms training plan. ²	_____ (Date)	_____ (Verified By)
4.6.3	CONDUCT range training for all PSU weapons. ³	_____ (Date)	_____ (Verified By)
4.6.4	PREPARE a Small Arms Record Firing Report, CG 3029. ⁴	_____ (Date)	_____ (Verified By)
4.6.5	SUPERVISE weapons maintenance. ⁵	_____ (Date)	_____ (Verified By)
4.6.6	DEMONSTRATE safe/secure over-the-road transportation of weapons and ammunition. ⁶	_____ (Date)	_____ (Verified By)
4.6.7	STATE procedures for weapons, ammunition & pyrotechnics inventory maintenance. ⁷	_____ (Date)	_____ (Verified By)
4.6.8	DEMONSTRATE mounting of M2/M60 machineguns to TPSB using soft mounts.	_____ (Date)	_____ (Verified By)
4.6.9	PERFORM 5 field armory watches per applicable SOP.	_____ (Date)	_____ (Verified By)
4.6.10	PERFORM organizational level maintenance for the M2HB .50 caliber machinegun. ⁸	_____ (Date)	_____ (Verified By)
4.6.11	PERFORM organizational level maintenance for the M-60 machinegun.	_____ (Date)	_____ (Verified By)

¹ Ordnance Manual, COMDTINST M8000.2 (series), Enclosure 4

² Ordnance Manual, COMDTINST M8000.2 (series)

³ Ordnance Manual, COMDTINST M8000.2 (series)

⁴ Ordnance Manual, COMDTINST M8000.2 (series)

⁵ Ordnance Manual, COMDTINST M8000.2 (series)

⁶ Ordnance Manual, COMDTINST M8000.2 (series)

⁷ Ordnance Manual, COMDTINST M8000.2 (series)

⁸ Ordnance Manual, COMDTINST M8000.2 (series)

Module **Section Title**

4.6.12 OBTAIN DoD Driver's License for 5-Ton,
HMMWV vehicles and Hazardous Material
(HAZMAT) transportation.

Date

Verifying Signature

(Date)

(Verified By)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.7	MASTER AT ARMS		
4.7.1	DISCUSS the purpose of the Hazardous Condition Log, CG 4905	_____ (Date)	_____ (Verified By)
4.7.2	DESCRIBE the actions to be taken when a member of the crew reports a hazardous condition.	_____ (Date)	_____ (Verified By)
4.7.3	STATE the contents of the following and affects on encampment routine: <ul style="list-style-type: none"> • Standing Orders • Night orders • Message boards • Weather observation sheet • OPORDER • Schedule of events • Plan of the Day (POD) and/or Plan of the Week (POW) • CO's Battle Orders 	_____ (Date)	_____ (Verified By)
4.7.4	OBTAIN DoD Driver's License for 5-Ton, HMMWV vehicles and Hazardous Material (HAZMAT) transportation.	_____ (Date)	_____ (Verified By)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.7.5	<p>DESCRIBE the procedure for preparations made prior to relieving the watch including, but not limited to, the following:</p> <ul style="list-style-type: none"> • Inspect the encampment for safety, cleanliness, and security • Determine status of major equipment and services • Determine the location of the CO, XO, CDO and other key personnel • Ensure that appropriate flags, pennants are properly displayed • Determine current and scheduled activities/evolutions and conditions of readiness • Review publications and instructions pertaining to the duties of MAA • Review procedures for all emergencies • Determine status and action for all unexecuted orders or anticipated operational changes • Determine status of ongoing projects/work. • Determine adequacy of measures used to ensure security • Determine status of absentees or deserters 	<hr/> (Date)	<hr/> (Verified By)
4.7.6	DISCUSS the requirements/procedures for handling requests for asylum, safe protective custody and temporary refuge. ¹	<hr/> (Date)	<hr/> (Verified By)
4.7.7	DESCRIBE the procedure and importance of conducting emergency/security drills for all watch sections on a regular basis.	<hr/> (Date)	<hr/> (Verified By)

¹ Maritime Law Enforcement Manual, COMDTINST 16247.1 (series)

Module **Section Title**

Date

Verifying Signature

4.7.8 DISCUSS procedures for the following emergencies:

- Communications Failure
- Personnel casualty or injury
- Civil disturbance
- Incident involving foreign national
- CBR response
- Attack on encampment
- Missing crewman

(Date)

(Verified By)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.8	FOOD SERVICES		
4.8.1	DEMONSTRATE safe operation of field kitchen equipment.	_____ (Date)	_____ (Verified By)
4.8.2	DEMONSTRATE preparation of TRAYPAK/ hot meals.	_____ (Date)	_____ (Verified By)
4.8.3	DEMONSTRATE issuance/control of MREs.	_____ (Date)	_____ (Verified By)
4.8.4	MAINTAIN food inventory per health standards and supply requirements. ¹	_____ (Date)	_____ (Verified By)
4.8.5	PREPARE the following required paperwork: <ul style="list-style-type: none"> • Ration Memorandum, CG 3123 • Provision Inventory Control Record, CG 3469. • Daily Ration Cost Record, CG 3471. • Coast Guard Dining Facility Operating Statement, CG 2576 • Mess Statement, CG 4146 • Provision Inventory Report, CG 4261 • Meal Sign-In Sheet, CG 4901 	_____ (Date)	_____ (Verified By)
4.8.6	DEMONSTRATE proper accounting procedures. ²	_____ (Date)	_____ (Verified By)
4.8.7	ESTABLISH field mess and provide meals to PSU	_____ (Date)	_____ (Verified By)

¹ Subsistence Manual, COMDTINST M4061.3 (series)

² Subsistence Manual, COMDTINST M4061.3 (series)

List of Acronyms and Abbreviations

<u>Acronym</u>	<u>Meaning</u>
ADCON	Administrative Control
ADSW-AC	Active Duty Special Work – Active Component
ADSW-RC	Active Duty Special Work – Reserve Component
ARMS	Automated Requisition Management System
APF	Afloat Prepositioning Force
AOR	Area of Responsibility
AT/FP	Anti-Terrorism/Force Protection
CBR	Chemical, Biological and Radiological
CDO	Command Duty Officer
COTP	Captain of the Port
CPS	Combat Prepositioning Ships
CinC	Commander-In Chief
COMSEC	Communications Security
CONUS	Continental United States
CUU	Camouflage Utility Uniforms
EAP	Emergency Action Plan
ECP	Engineering Change Proposal
EEFI	Essential Elements of Friendly Information
EMCON	Emission Control
EPW	Enemy Prisoners of War
EOD	Explosive Ordnance Disposal
EPOW	Engineering Petty Officer of the Watch
FPL	Final Protective Line
HAZMAT	Hazardous Material
HDCU	Harbor Defense Command Unit
HDC	Harbor Defense Commander
HMMWV	High Mobility Multipurpose Wheeled Vehicle
HVA	High Value Asset
IBU	Inshore Boat Unit
JFMCC	Joint Force Maritime Component Commander
JFC	Joint Forces Commander
JLOTS	Joint logistics over the shore
JOCC	Joint Operations Command Center
JRAC	Joint Rear Area Coordinator
LPS	Logistics Prepositioning Ships
MAA	Master at Arms
MAST	Mobile Ashore Support Terminal
MPF	Maritime Prepositioning Force
MOPP	Mission Oriented Personal Protection
MOUT	Military Operations in Urban Terrain
MDSU	Mobile Diving and Salvage Unit
MIUWU	Mobile Inshore Undersea Warfare Unit
NCW	Naval Coastal Warfare

<u>Acronym</u>	<u>Meaning</u>
NCWC	NCW Commander
NCC	Naval Component Commander
OCONUS	Out of Continental United States
OLSP	Operational Logistics Support Plan
OPCON	Operational Command
OPORDER	Operation Order
OTC	Officer in Tactical Command
PDF	Principle Direction of Fire
POD	Plan of the Day
POD	Port of Debarkation
POE	Port of Embarkation
POOW	Petty Officer of the Watch
POW	Plan of the Week
PRC	Presidential Reserve Call-up
PSU	Port Security Unit
ROE	Rules of Engagement
RRP	Reentry Rally Point
RSSC	Radar-sonar surveillance center
SDV	Swimmer Delivery Vehicle
SITREP	Situation Report
SLOC	Sea Line of Communication
SLRP	Survey Liaison and Reconnaissance Party
SOFA	Status of Forces Agreement
SOPA	Senior Officer Present Afloat
SORTS	Status of Resources and Training System
SROE	Standing Rules of Engagement
SPOD	Seaport of Debarkation
SPOE	Seaport of Embarkation
TACON	Tactical Control
TAD	Temporary Additional Duty
TAO	Tactical Action Officer
THREATCON	Threat Condition
TRANSCOM	U. S. Transportation Command
TPFDD	Time Phased Force and Deployment Data
TPSB	Transportable Port Security Boats
TRB	Tactical Reaction Boat
UCMJ	Uniform Code of Military Justice
USMTF	Uniformed Services Medical Treatment Facility
USMTF	United States Message Text Format
VBSS	Visit, board, search and seizure team
WHEC	High Endurance Cutter
WMEC	Medium Endurance Cutter
WPB	Patrol Boat
WQSB	Watch, Quarter and Station Bill
WMD	Weapons of Mass Destruction

